



MOBILE FOOD VENDOR PERMIT APPLICATION
CITY OF CLARKSBURG

222 West Main Street, Clarksburg WV 26301

Phone (304) 624-1630 FAX (304) 624-1070

Instructions: Please complete and submit this application and supporting documentation by mail, fax, email, or in person to the Finance Department.

Mobile Food Vendor Information

Applicant Name (please print): _____

Phone: _____ Email: _____

Business Name: _____

Business Owner Name (if different than applicant name): _____

Business Address: _____

Mailing Address (if different than business address): _____

Owner of Vehicle: _____

Vehicle Owner Address: _____

Vehicle Identification Number: _____

Other required information:

- An administrative application fee of \$50.00 for a new mobile food vendor permit
- A copy of the owner of the vehicle's driver's license.
- Certificate of Insurance
- Owner acknowledgement of ordinance
- Any additional information required by the permit administrator.

By executing this form the applicant agrees that they have read Article Mobile Food Vendors enacted May 20, 2021 regulations and will comply with all the applicable requirements herein.

Applicant's Signature: _____ Date: _____

Internal Use Only

The application for Mobile Vendor Permit is: APPROVED DENIED

Reviewed by: _____

Title: _____

Date: _____