



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

September 15, 2016

Submitted by Martin G. Howe

General Updates

1. Demolition – Contract signing for all three (3) contracts was conducted on Thursday, August 4th.
 - a) Contracts 1 & 2 - Reclaim began asbestos abatement and will begin razing structures within next two (2) weeks.
 - b) Contract 3 - Empire Builders completed demolition.
 - c) The next contract to be bid utilizing TIF funds will include (514 E. Pike, 764/766 W. Pike and 141 ½ / 143 ½ Washington Avenue, 130 and 134 Haymond Highway) The tentative schedule is as follows:
 - Advertise for bids, Tuesday, September 20th and Tuesday, September 27th
 - Pre-Bid, Wednesday, September 28th
 - Bid opening Tuesday, October 4th
 - Council to consider awarding bid, Thursday, October 6th.
2. 2016 Milling and Paving – Contract with J.F. Allen was executed on Friday, September 9th. Notice to proceed was issued Monday, September 12th. They are to tentatively begin milling on Wednesday, September 21st and begin paving Monday, September 26th (weather permitting). They are also scheduled to resurface the City's Moose Lot on Saturday, October 1st.
3. Lowndes Hill Project – Bear Contracting has been replacing stormwater inlets and drainage pipe crossings. Their sub-contractor, Bilco has begun pile driving for retaining wall on Van Buren near Chestnut Hills area.
4. YMCA – An RFP (Request for Proposal) was sent out to all banks within the County requesting taxable financing proposals for various terms from seven (7) to fifteen (15) years for the HVAC system. We received three (3) proposals. The administration recommends authorizing resolution naming Country Roads Leasing/West Union Bank for a 10 year term at 3.7% interest.
5. Governor's Highway Safety – The \$864,388 grant has been approved for the WV High-Technology Corridor Regional Highway Safety Program. The resolution authorizing acceptance is under New Business.
6. Fall Clean-Up – The City's Annual Fall Clean-Up will begin Monday, October 17th and run 3 consecutive weeks ending Friday, November, 4th. Full details and route schedule will be posted on the City's website as well as social media sites.
7. DEP- Executed a Right of Entry Agreement with DEP. The Abandoned Mine Lands and Reclamation will be bidding a mine drainage project in late 2017 early 2018 near Longview Avenue/Sherman Street vicinity.
8. Pike Street – The WV DOH's contractor has completed the milling of Pike Street from Oak Street to N. 27th Street (Adamston). The contractor has detailed milling and clean-up remaining to complete. They are tentatively scheduled to retain Tuesday, September 20th to address the unmilled areas and clean-up of milling. The project including paving, will take approximately 2 weeks to complete.

9. W. Pike Street at N. Florence Intersection/Radius Improvement – Asbestos sampling for 514 E. Pike Street was completed Wednesday, September 14th. The radius improvement will be placed out to bid as follows:
- Advertise for bids, Tuesday, September 20th and Tuesday, September 27th
 - Pre-Bid, Thursday, September 29th
 - Bid opening Tuesday, October 11th
 - Council to consider awarding bid, Thursday, October 20th.

Economic Development

Ribbon Cuttings –

- a) Family of Marital Counseling Center located at 613 W. Pike Street, Friday, September 16th at 12 noon.
- b) Taste of Cuba located at 123 S. 4th Street, Thursday, September 22nd at 12 noon.

Sanitary Board

1. WWTP – The new 750 square foot office building, contracted Lee Reger Builders, building is framed up and masonry work is 90% completed subcontractors working on electrical, plumbing and mechanical.
2. Milford Street – Sidewalk replacement from Sampson/Milford to near Euclid/Milford, approximately 330 feet is accepting quotes and will review and consider Tuesday, October 11th. This project is the final phase of the recent “french drain” installation project.

Police & Fire

Police –

1. Police Civil Service Commission –
 - a) The physical ability test was held at RCB High School on Saturday, September 10th at 10 am. Thirty-one (31) participated with twenty (20) passing.
 - b) The written test will be conducted on Wednesday, September 28th at 6pm at the Senior Center for those twenty (20) whom successfully passed the physical ability test.

FOIA

Tonya McKinney submitted a FOIA request September 6 requesting the criminal history on Selina Lynn Critchfield. After running Ms. Critchfield’s name through our system, we have no records to release.