



OFFICE OF  
CITY MANAGER

# CITY OF CLARKSBURG

WEST VIRGINIA

## Manager's Report

June 18, 2013

Submitted by Martin G. Howe

### Follow-up/General Updates

1. North Ohio Ave Project – JF Allen began work on Monday, June 17<sup>th</sup> with a completion date no later than Friday, November 15<sup>th</sup>, 2013. The project will begin on N. 4<sup>th</sup> St. then move onto Ohio Ave.
2. Paving – The City is currently in year sixteen (16) of the seventeen (17) year paving plan. We will be advertising for sealed bids Wednesday, June 19<sup>th</sup> and Wednesday, June 26<sup>th</sup> with a non-mandatory pre-bid meeting on Tuesday, July 2<sup>nd</sup> at 10a.m. The bid opening will be on Tuesday, July 9<sup>th</sup> at 2p.m. in the City Manager's Conference Room. Council will consider awarding the bid on Thursday, July 18<sup>th</sup>.
3. Demolition –
  - a. The Public Works Department has prepared the following four (4) structures for demolition to be completed internally: 422 5<sup>th</sup> Street, a Spring Ave garage apartment, Wilkinson Court clean-up, and 324 Glen Ave.
  - b. 1707 Hamill Ave – The administration worked with the financial company that previously owned the property, who subsequently donated it to the city. The City will now dispose of the property through the sealed bid process.
4. Waldomore Library – The project is nearing completion. We recently approved a \$3,300 change order to have ice/snow guards installed on the roof.
5. Street Names – There are three (3) alleys that do not have names. The administration is preparing to have these on the next Council Agenda for appropriate action. The alleys are located between S. Alexander St. and Hartland Ave, upper Stealey Ave. and McDowell St. and between McDowell St. and Hart St.
6. Board Appointments –
  - a. Planning & Zoning – My appointment to this board is John Halterman and who presently serves on Board, therefore I recommend he stay on such board with Council confirmation.
  - b. BOCA – (Board of Code Appeals) My appointment to this board is Tom Corathers, who presently serves on the Board. This appointment requires no action by Council.
7. Governor Highway Safety Program – The City received notification that our Region has been approved for an additional \$15,000 supplement for our grant for Section 106. This will be utilized for seatbelt enforcement, "Click It or Ticket."

### Economic Development

1. CVS – Continuing with the site preparation phase, all demolition has been completed and all remaining materials are currently being removed from the site. Weather permitting, the contractor will move into

excavation and construction phase next week. The administration will be meeting with contractors on Tuesday, June 25<sup>th</sup> at 9a.m. regarding the footers being poured and the next stage of construction.

2. Clarksburg Credit Union – (located at the corner of W. Pike Street and N. 4<sup>th</sup> Street) A mandatory pre-bid meeting was held Wednesday, June 12<sup>th</sup> 2013, with five (5) contractors in attendance. The Credit Union's bid opening will be on Tuesday, July 2<sup>nd</sup> at 2p.m. Upon the contract being awarded the contractor will have approximately six (6) months to complete the project.

## Events

1. Movies & Music in the Park – The Clarksburg Amphitheater is showing movies at dusk on Fridays, and hosting live music for the Summer Concert Series of 2013 on Thursdays, starting at 7p.m., weather permitting. All showings and concerts are free and open to the public.
2. Uptown Jazz Stroll – Friday, June 21<sup>st</sup> from 6p.m.-9:30p.m. Free to the public. Four (4) bands in four (4) different venues.