



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
March 17, 2022
Submitted by Harry R. Faulk

Manager's Office

1. Preparations are underway for the upcoming Small Business Summit in May. An announcement will forthcoming.
2. Our new City website redesign will be launched next month.
3. Redevelopment plans are in the works to revitalize the Glen Elk Community.
4. Interviews were conducted for the position of HR Coordinator.
5. Discussions have started for the development of Mountain Bike Trails on Lowndes Hill.
6. The Small Business Assistance Grant Applications were sent to 111 businesses in the downtown area along with a survey asking what they would like to see discussed at the Small Business Summit.

Police Department

1. Sgt. William Reed has retired from the Police Department after serving the City for 20 years.
2. Ptm. Jeremy Randolph and Kane Bender will be promoted to the rank of Patrolman First Class.
3. The Civil Service Commission has authorized the creation of a new eligibility list for Police Officer. Testing will take place May 14th, and May 21st at the RCB High School starting at 9:00am. Information is available on our website.

Fire Department

1. Three Lieutenants participated in a three-day Aerial Operations Class conducted by Interstate Rescue.
2. The Fire Marshall's Office is giving away free smoke detectors to residents of the City. To receive one, please contact his office. To date, 14 have been distributed.
3. Lt. Jason Stalnaker, Fire Marshall was accepted into the National Fire Academy to attend Fire Arson Essentials, a weeklong training course in July.

Finance Department

1. The Department collected \$292 in promissory notes, \$1,995 in liens, \$19,575 in demolition, and \$4,069 in collections for citations.
2. Open Enrollment for PEIA will begin on April 2nd.
3. Desiree Lambert, HR Coordinator has resigned. Her last day will be tomorrow.

City Parks

1. A meeting was held with the Harrison County Commission to discuss a proposed ice-skating rink and pickleball courts at VA Park. The Commission has earmarked \$1.5 million for these projects.
2. The plaster is scheduled to be installed beginning in May for Splash Zone.
3. Applications are being accepted for summertime positions and a lifeguard certification class will be schedule on April 18th.
4. The Aaron Lewis Concert scheduled for June 4th was sold out in four days.

Robinson Grand Performing Arts Center

1. The WV Convention of Southern Baptists Youth Evangelization Conference was held with over 600 participants.
2. The Extreme Talent Showcase was very successful and over 1,000 patrons attended.
3. Mark Wills will be performing this Saturday. Seals & Croft 2 will perform on March 27th. The Oak Ridge Boys will perform on April 3rd. The WV Dance Company will perform on April 9th. Pam Tillis will perform on April 24th.

Code Enforcement

1. The Department issued 28 building permits for a total project cost of \$363,982. Eight Notice of Violations were issued along with two Citations. Three structures were condemned. Twenty-Eight residential and five commercial inspections were performed. Three vehicles were tagged for towing.
2. Interviews were conducted for Engineering Services for sidewalk removal and replacements in Glen Elk and for bridge repairs or replacement of N. 4th Street Bridge, N. 6th Street Bridge, PFC Hotty Herrick Bridge, and Dublin Bridge. All are city owned bridges.
3. Animal Control responded to 32 calls for service.

Public Works Department

1. Crews are continuing to fill potholes throughout the City. Blighted structures on Ashcraft Court, Ash Ave, North 24th St. and Watson Row have been demolished by Public Works. The Compost Center will reopen on April 4th.
2. The Sanitary Department responded to 24 sewer complaints, inspected lines at 25 different locations, installed new catch basins on North Ohio and Gould Ave, installed 100 feet of new sanitary and storm water lines and cleared a main line on Cimeron Road.
3. Spring Clean will start on March 28th. Please visit our website for more information.

Wastewater Treatment Plant

1. The DEP had an unscheduled inspection of our stormwater overflows. No violations were reported.
2. Currently working on a Major Permit Mod for our NPDES Permit.

“Proud Past...Unlimited Future”