



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
February 17, 2022
Submitted by Harry R. Faulk

Manager's Office

1. A draft budget was presented to Council and work continues refining the budget.
2. Interviews were conducted for the position of Public Works Director.
3. Interviews were conducted for the position of Grant Writer. We had an excellent pool of talent to choose from and an announcement will be made shortly.
4. A ribbon cutting ceremony was held for the Grilled Club Café, a new restaurant located in the Broadway Community of Clarksburg.

Police Department

1. Lisa Thompson from our Records Division has completed 5 years of service.
2. Three new officers are tentatively scheduled to start at the Police Academy in April.
3. Sgt. William Swiger successfully completed training to program all radios City wide and we will no longer have to contract that work out.

Fire Department

1. The Department assisted with securing loose bricks that fell from the Waldo Hotel Building.
2. Oaths of Office were given to Lt. Jeff Rogers and Probationary Firefighter Michael Cross.

Finance Department

1. The Department is coordinating safe workplace practices with Blue Ridge Partners.
2. Interviews for the position of Accountant/Budget Officers will begin next week.
3. An RFP is now available for the Investment Manager for the Firemen's Pension Fund.

City Parks

1. Discussions have been talking place with Paul Jones, our Communication/Multimedia Specialist regarding working together to promote events.
2. A meeting was held with the National Fitness Foundation to discuss an opportunity to install an outdoor fitness center at the VA Park.

Robinson Grand Performing Arts Center

1. Beauty and the Beast will be played on February 26th. The Mark Wills Concert will be on March 19th. Seals and Crofts 2 Concert will be on March 27th. The Oak Ridge Boys Concert will be April 3rd. Ricky Skaggs Concert will be May 26. For times and tickets, please visit the Robinson Grand website.
2. The movie Dirty Dancing had over 100 attendees and two patrons won a gift certificate to Hart Kitchen.

Code Enforcement

1. The Department issued 25 building permits for a total project cost of \$984,682. Five Notice of Violations were issued. Two structures were condemned. Six residential and six commercial inspections were performed. Five vehicles were tagged for towing and were removed. Three new plans were submitted to Zoning for Plan Review.
2. Animal Control responded to 24 calls for service.

Public Works Department

1. Crews have been patching potholes throughout the City, along with picking up litter at all entrance routes to Clarksburg and along Emily Drive. Sidewalks and bridges were cleaned from all the cinders used during snow removal. Crews also began replacing faded street signs and yellow curbs throughout the City have begun to be repainted for the year.
2. The Sanitary Department replaced 100 feet of sanitary sewer lines, installed two new sewer taps, inspected 16 locations with the camera, and responded to 12 sewer complaints.
3. Crews will begin demolition of the next round of structures on Monday, February 21st.

Wastewater Treatment Plant

1. The new Headworks wash press has been installed.
2. Stacey Soles has successfully completed his CDL Class B License.
3. Planning has begun for the introduction of Phosphate that the Water Board plans to introduce to their water system in the near future.

“Proud Past...Unlimited Future”