



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
October 7, 2021
Submitted by Harry R. Faulk

Manager's Office

1. The City Manager, Finance Director, and Pension Trustees from the Police and Fire Pension Funds attended an all-day training with the WV Municipal Pensions Oversight Board.
2. Request for proposals will be going out next week to seek proposals for automated gates at Hewes Ave. Parking Garage and upgraded parking collections systems at Jackson Square.
3. A meeting was held with the City Attorney to begin utilizing SB 42, The Zombie Property Remediation Act of 2021. A couple properties were identified, and letters were mailed to the mortgage companies.

Police Department

1. The Police Civil Service Commission met to discuss the applicants for Police Officer. Interviews will take place on October 14th by the Civil Service Commission and by Chief Kiddy and Mr. Faulk.
2. The Department responded to 2,070 calls for service for the month of September resulting in 10 felony and 102 misdemeanor arrests.
3. In support of Breast Cancer Awareness Month, the department has decalated a police cruiser in pink stripes and ribbons.

Fire Department

1. The Department responded to 224 calls for service for the month of September.
2. Most notable call was the crew on "C" shift for their high-angle technical rope rescue to quickly extricate a unresponsive patient on an I-beam 30 feet high so that EMS could treat him.

Finance Department

1. The annual Financial Statement for all City Funds was completed and recently published in the newspaper on Wednesday, October 6th.
2. Actuarial reports for both the Police and Fire Pension funds have been completed. The Police Pension Fund funding percentage increased from 32.4% to 42.4% and should be fully funded by 2032. The Fire Pension Fund funding percentage increased from 27.2% to 34.7% and should be fully funded by 2039.
3. The unpaid police citations for the past two years totaling \$451,124 have been placed with the outside collection agency.
4. Cindy King will retire from the City at the end of this month after serving 11 years with the City.

City Parks

1. The Department will be preparing two grant applications, one for the renovations to the Pickleball/Tennis Courts and another for the plaster project at Splash Zone both at Veteran's Memorial Park.
2. Preparations are underway to apply for a WV Cultural & History Grant for maintenance and improvements at the Amphitheater.
3. The second annual "Trunk or Treat" will be held at the Clarksburg Amphitheater on October 23 from 6-8 pm.

Robinson Grand Performing Arts Center

1. The new Technical Director, Noah Martin, began work on September 27th.
2. The Addams Family Musical was presented over 1,600 students from six different schools from Harrison and Taylor Counties.
3. Please check the website for all the upcoming performances.

Code Enforcement

1. The Department issued 56 Building Permits for a total project cost of \$274,044. Fifty-two Notice of Violations were issued resulting in 1 citation. Five structures were condemned and 8 were moved to demo. Twenty-four residential and 10 commercial inspections were performed. Animal Control responded to 43 calls for service with 17 animals taken to HCAC.
2. Eighteen vehicles were tagged for towing with 4 being towed and others moved by owners.

Public Works

1. Interviews will be conducted next week for the internal position of Foreman.
2. Fall cleanup has started. Please check our website or call for details. Forty-one tons was collected thus far.
3. John Tyler will retire from the City at the end of the month after serving 25 years with the City.
4. The Department demolished 404 Delaware and 615 N. 1st Street.

Wastewater Treatment Plant

1. The Plant treated 213 million gallons of wastewater for the month of September with no violations.
2. The Plant also received 206,550 gallons of septage for a revenue of \$13,408.
3. Michel Inc was able to successfully repair the sinkhole that was formed between two tanks at the plant.

“Proud Past...Unlimited Future”