



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
September 16, 2021
Submitted by Harry R. Faulk

Manager's Office

1. Mr. Whitmore is preparing several interactive maps that will be available on our website.
2. The URA is creating a side lot program for property owners to purchase vacant lots next to them.
3. Environmental Planning and Design was selected to begin working on Clarksburg's Comprehensive Plan.
4. Mr. Faulk will be participating in the Leadership Harrison Development Program hosted by the Harrison County Chamber of Commerce.

Police Department

1. The polygraph examinations for new applicants will be completed this week with psychological exams commencing next week.
2. Seven Officers will complete training this week to become certified firearm instructors.
3. On Saturday, October 23, Clarksburg Police will take part in National Prescription Drug Take Back. Three sites will be available, Walmart, Walgreens (Rosebud Plaza) and the rear parking lot of City Hall between 10a.m. and 2 p.m.

Fire Department

1. The Department responded quickly to a fully involved structure fire the other morning. The structure is a total loss and firefighters were able save the structures on either side with minimal damage.
2. Firefighters James Smith and Jaden Marino successfully passed both their Firefighter 1 and CPR/First Aid training.

Finance Department

1. Next week is Finance & Accounting Appreciation Week.

City Parks

1. Planning has begun for the 2022 Concert Series.
2. The Second Annual Trunk or Treat will be held at the Amp on October 23rd from 6-8p.m.
3. Officials met to discuss additions to the Brothers of Hope Playground at Clarksburg City Park.
4. Grants will be applied for resurfacing the Pickleball Court and replastering of Splash Zone.

Robinson Grand Performing Arts Center

1. The Center was awarded \$473,123 in federal funds from the Shuttered Venue Operators Grant Program from the U.S. Small Business Administration.
2. Ian McAra was hired as the Operations Manager and began on September 13th.

3. The Community Theatre production of The Addams Family will be shown from October 8-10. Please visit their website for tickets.

Code Enforcement

1. The Department issued 43 Building Permits for a total project cost of \$350,275.
2. Sixty-one Notice of Violations were issued. Four structures were condemned with 8 moving to the demo list. Fifteen residential and 10 commercial inspections were performed. Twenty-two vehicles were tagged for towing.
3. Animal Control responded to 43 calls for service with 10 animals taken to HCAC and 4 traps were set.

Public Works

1. We regret to inform everyone that fall clean up will not be taking place this year.
2. Two structures were demolished, and the paving project will be completed this week.
3. Restoration work continues Wayside Lane.

Wastewater Treatment Plant

1. The plant processed 210 million gallons of wastewater for the month of Aug with no violations to report.
2. A sinkhole has formed between the aerator and primary tanks. Crews have found the drain line for the aerators is the case and repairs are being made.

“Proud Past...Unlimited Future”