



CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF
CITY MANAGER

**City Manager's Report
August 19, 2021
Submitted by Harry R. Faulk**

Manager's Office

1. The City's Elected Officials and City Manager attended the annual WV Municipal League Conference held at Oglebay Resort earlier this month.
2. Mr. Faulk was named Secretary/Treasurer to the WV City Management Association.
3. Interviews for the position of Probationary Firefighter was conducted.
4. The city released a "Welcome to our Neighborhood" video showcasing large attractions that the city offers.
5. The mural was completed in the West End by artist Elijah Pollard. It is located on the wall between W. Main Street and W. Pike Street.

Police Department

1. The Department has responded to 2,809 calls for service in the month of July, leading to 13 felony and 152 misdemeanor arrests, 151 criminal reports and investigated 37 traffic crashes.
2. The Police Civil Service Commission met today review the background information regarding the new applicants.

Fire Department

1. For the Month of July, the Department responded to 279 calls for service; 198 were medical related.
2. The Department will be purchasing a 3D Camera to scan the inside of commercial buildings for preplanning and assisting the Fire Marshal and Police Department for arsons and crime scenes. This will reduce the number of hours spent at a crime scene.
3. The Department has also been working with the Clarksburg Water Board for distribution of test kits, water filters, and bottled water.
4. James Smith, Jared Chapman, Ben Woods, Jaden Marino, and Just Webber were sworn in as probationary Firefighters and Firefighter First Class Jason Stalnaker was promoted to Fire Marshall.

Finance Department

1. Jody Riley and Jackie Leonard have been hired as account investigators and they will be investigating businesses that are non-compliant.
2. DataMax has been contracted to be our collection agency.
3. Tetrick & Bartlett, PLLC was award a three-year contract for auditing the City's Finances.
4. Beginning in October, all City employees will be required to take the following courses: Drugs & Alcohol in the Workplace, Creating a Positive Work Environment, Managing Difficult Employees, and Preventing Workplace Violence.

City Parks

1. The last day for Splash Zone will be August 22.
2. The Chris Janson and Davisson Brothers show had 1,600 in attendance and Chris Janson was presented the Key to the City by Mayor Marino and Councilman Riffle.
3. The Trace Adkins Concert scheduled for August 28th is sold out.
4. Salem University and Pony League will start utilizing the Frank Loria Field next month.
5. The Pickleball Courts received a new coat of paint and were expanded from 8 courts to 16.

Robinson Grand Performing Arts Center

1. Interviews for Operations Manager, Technical Director, and Theater Attendants were conducted, and selections will be made next week.
2. The Center will host 10 private rentals this month along with three ticketed events.
3. There are several upcoming events such as Stomp, Beatlemania Magic and the Robinson Grand Community Theatre's Production of The Adams Family. Please visit our website for tickets.
4. The Center hosted a DEA Basic Narcotics Course Training comprised of 60 officers from local, county, and state agencies.

Code Enforcement

1. Ninety-nine building permits were issued for a total project cost of \$704,133. Sixty-one notices of violations were issued. Eight structures were condemned and three were moved to the demo list.
2. Twenty-nine residential and 24 commercial inspections were performed. Nine illegal signs were removed, 16 vehicles were tagged for towing and 7 vehicles were towed.
3. Animal Control responded to 34 calls for service. Steve Cockrell, our Animal Control Officer will also start doing Code Enforcement duties.
4. Tom Brown, Engineer, was able to secure an additional \$300,000 in funding from the State to cover the cost of the Leon Slip Repair. We initially received over \$900,000 in grant money; however, the bids were over that amount.
5. For the Month of July; See, Click, Fix app users reported 90 complaints with 60 being resolved and a total of 85 issues being resolved since its inception last month.

Public Works

1. Ira Ellison, Robert Myers, and Justin Walls have successfully completed their 3-month probationary period with the Public Works Department.
2. The Sewer Department installed 150 feet of new sanitary and storm water pipe, installed 2 new catch basins and answered 35 sewer complaints.
3. Repairs were made to a 10-inch sewer pipe that was 16 feet deep on Wayside Lane.
4. The paving program is on going and crews have prepped and repainted Jackson Square for the upcoming festivals.
5. All the canister lights in City Hall have been replaced with LED lights to conserve energy.

Wastewater Treatment Plant

1. The plant treated approximately 214 million gallons of wastewater for the month of July with no violations to report.
2. The plant also received 173,580 gallons of septage for a revenue of \$9,176.20

“Proud Past...Unlimited Future”