



OFFICE OF  
CITY MANAGER

# CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report  
April 15, 2021  
Submitted by Harry R. Faulk

## Manager's Office

1. We received 119 applications for the position of Public Works Laborer. Applicants were screened and 22 candidates will be interviewed next week.
2. Interviews were conducted last week for the position of Plant Operator and Stacey Soles happily accepted the position. His start date is May 10<sup>th</sup>. Welcome to the team!
3. The Beautification Committee met with Sculptor Bill Hopen. He is going to design a sculpture for the park on the corner of W. Pike and S. 3<sup>rd</sup> Street.
4. Interviews for the position of Director of Economic Development will begin next week.
5. This morning we welcomed a new business in Clarksburg. The Hair Way to Beauty Salon and Barbershop had their ribbon cutting ceremony today. They are located at 431 Clark Street in the Glen Elk Community. Welcome to our great City.

## Police Department

1. Testing for Police Officers will take place the next two Saturdays, April 17<sup>th</sup> and April 24<sup>th</sup> beginning at 9:00 a.m. at the Robert C. Byrd High School.
2. Officers will begin training and certification on May 24<sup>th</sup> for the drone.
3. The new body cameras and in car video systems installation will begin next week.

## Fire Department

1. On Easter Sunday, the Department experienced one of the largest residential fires in the last 15 years. Three occupied homes were destroyed, 6 structures were damaged, and 5 vehicles totaled. The State Fire Marshall is investigating the cause of the fire. No injuries were reported.
2. Today, we had sworn in our new Fire Chief, Steve Pulice, along with Captains Walter Knight, Stephen McIntire, and Brian Hall, and Lieutenants Adam Pulice and Chris Runner and firefighter Andrew Hardy.
3. The process has begun to fill the Training and Safety Officer, Fire Marshall, and Mechanics positions.

## Finance Department

1. Proposals for the financing of the Sutphen Ladder Truck have been received. Council will consider awarding the bid next month.
2. Updates to the City's Website for clarification on B&O tax requirements were completed.
3. The Department has been reviewing ordinances and looking at ways for Clarksburg to be more business friendly.
4. Quarterly B&O Tax Assessments will be issued next week for all businesses that neglected to file and pay their B&O taxes for any quarters in the year 2018 and 2019. If not paid within 30 days, liens will be filed and sent to an outside collection agency.

## City Parks

1. The Pickleball Group will meet with the Park Board to discuss improvements at the VA Park Courts.
2. The Clarksburg Visitors Bureau is planning an event to be held at the Amp in June.
3. Work continues to prepare for the opening of Slash Zone for the season.

### Robinson Grand Performing Arts Center

1. The Center was proud to have successfully completed two public events and one wedding with the highest attendance since March 2020.
2. Weekends are fully booked for the rest of 2021 and they are now accepting reservations for 2022.

### Code Enforcement

1. The Department issued 53 Building Permits for a total project cost of \$266,289.
2. Twenty-one Notice of Violations were issued. Zero citations were written. Six structures were condemned. Three demo structures were reboarded along with 9 condemned structures. Nineteen residential and 7 commercial inspections were performed. Twenty-five notice of violations were resolved. Three properties were removed from the condemned list. Four vehicles were tagged, and 5 signs were removed.
3. Animal Control responded to 26 calls for service with seven animals taken to HCAC.

### Public Works

1. The Sanitary Department installed 206 feet of new sanitary sewer pipe, along with responding to 21 sewer complaints. A new catch basin was installed at Monticello and Main Street.
2. Public Works has picked up over 63 tons in week 1 of Spring Clean Up and 41 tons in week 2. Fourteen tons of yard waste was collected, and 25 tons of compost was screened.
3. Crews demolished 619 and 336 Monticello Ave along with 3 structures on Levy Court.
4. The 2020/2021 Paving project is complete and ready to go out to bid.

### Wastewater Treatment Plant

1. The Plant treated 197 million gallons of wastewater in March with no violation to report.
2. The Plant also received 238,650 gallons of septage for a revenue of \$12,571.66.
3. Work has begun to replace the perforated roller on the sludge press.

### Upcoming Events:

- Fire Civil Service Commission – April 16<sup>th</sup> @ 2:00pm in Council Chambers
- Harrison County Economic Development Corp.– April 20<sup>th</sup> @ 11:20am in Council Chambers
- Chat with Code Enforcement – April 20<sup>th</sup> @ 5:00pm at the Robinson Grand
- Clarksburg Small Business Summit – April 21<sup>st</sup> @ 9:00am at the Robinson Grand

*“Proud Past...Unlimited Future”*