



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
April 1, 2021
Submitted by Harry R. Faulk

Manager's Office

1. City Hall will be closed tomorrow, Friday, April 2, 2021 in Observance of Good Friday.
2. The Beautification Committee met last week to discuss plans for a small park on the corner of West Pike and South 3rd Streets. The next meeting will be held on Wednesday, April 7th at 4:30pm at City Hall.
3. There will be a Ribbon Cutting Ceremony on Thursday, April 8th at 11:00am for Michaels on Emily Drive. Welcome to our great City.
4. We are working with a company to create an app for the City of Clarksburg. You can quickly report issues, track complaints, receive notifications from the City, and see upcoming events. This app will coincide with our website.

Police Department

1. Patrolman Kane Bender and K-9 Officer Asta will start training on April 5, 2021.
2. The Department responded to 2,554 calls for service for the month of March.
3. The Coffee with a Cop event held last week was a success with multiple officers from the City of Clarksburg and the Harrison County Sheriff's Department on hand to answer questions and concerns from the public. We are working hosting another event next month.

Fire Department

1. All Firefighters have been recertified in CPR Training.
2. Testing for the Fire Chief, Captains, and Lieutenants have been performed this week. After the waiting period, the results will be posted and made official.
3. The Department responded to 262 calls for service for the month of March.

Finance Department

1. The Annual Levy Estimate for FY 2021-2022 was completed and submitted to the WV State Auditors Office. A copy is posted on our website.
2. First quarter B&O Tax returns were mailed out and are due April 30, 2021. If you did not receive one, please contact the Finance Department.
3. The City is accepting proposals for financing for the new ladder truck, Agent of Record for Worker's Compensation Insurance, and Property & Liability Insurance. See our website for the deadlines for submissions.

City Parks

1. PepsiCo has been awarded the contract for the furnishing of soft drinks for the Amp and Slash Zone.
2. The pool will be drained, cleaned, and filled as preparations begin for this season. Lifeguard certifications will begin in the middle of this month.
3. Fiber optic cable is being installed at the Amp with the help of our IT Department.
4. Elected Officials from Ripley, WV were provided with a tour to see our operations of the Amp.

Robinson Grand Performing Arts Center

1. Doors open tonight at 7pm for *April Fools! An Evening of Improv Comedy* with the Fearless Fools.
2. The next public event is the movie screening of *Instant Family* on Sunday, April 11th at 3:00pm.
3. Seven private rentals are scheduled for the month of April.

Code Enforcement

1. The Department issued 58 Building Permits for a total project cost of \$431,634.68.
2. Twenty-one Notice of Violations and 0 Citations were issued. Five structures were condemned and two were moved to the Demo list. Nineteen residential and 5 commercial inspections were performed. Fifteen vehicles were tagged for removal and 5 off-site signs were removed.
3. Animal Control responded to 33 calls for services with 9 animals taken to HCAC.

Public Works

1. Spring Clean-up will begin next week. Please see our website or call for details.
2. Crews installed 197 feet of new sanitary sewer pipe.
3. The Department also secured various condemned structures throughout the City.
4. The 2021 Paving Project is being finalized for Council's review.
5. Work has begun on the slip repair on Winding Way along with the Phase 4 storm water separation project.

Wastewater Treatment Plant

1. We received 36 applicants for the position of Plant Operator. The list was narrowed down to five candidates and interviews will be conducted next week.
2. The plant treated approximately 197 million gallons of wastewater for the month of March.

“Proud Past...Unlimited Future”