



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
March 18, 2021
Submitted by Harry R. Faulk

Manager's Office

1. Under the American Rescue Plan of 2021, the City of Clarksburg will receive \$6.3 million to use towards responding to or mitigating the COVID-19 public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, covering lost revenue due to the Pandemic relative to revenues collected in the most recent fiscal year, and making necessary investments in water, sewer, or broadband infrastructure. The Department of the Treasury is expected to release further guidance on the utilization of these funds in the upcoming weeks. I recommend that Council have a work session in the coming months to start exploring ideas on how to utilize the funds.
2. The City of Clarksburg, along with the Harrison County Chamber of Commerce and the Harrison County Economic Development Corporation will host a Small Business Summit at the Robinson Grand on Wednesday, April 21st at 9:00a.m. Please RSVP for the event and it is open to any Clarksburg Business.

Police Department

1. We would like to welcome our newest K-9, Officer Asta. She is a 17-month-old German Shephard and Patrolman Kane Bender will be her handler. Training will begin in April.
2. The Clarksburg Police Department, along with Harrison County Sheriff Robert Matheny will host "Coffee with a Cop" at the Robinson Grand on Wednesday, March 24th beginning at 9:00a.m. This will be an opportunity for the public to meet with our Police and ask questions.
3. Testing for future Police Officers will be April 17th and April 24th. Details are on our website.

Fire Department

1. The FBI Weapons of Mass Destruction and Response Team met with our Hazmat Technicians to train on our newest diagnostic tool for detecting narcotics, explosives, and hazardous materials.
2. Firefighter Billy Elko has successfully completed his one-year probation.
3. Applications are currently being accepted for the position of Firefighter and the deadline to apply is May 13th.

Finance Department

1. A list of businesses that have failed to obtain a business license with the City have been given to Code Enforcement and may be cited if they fail to register.
2. The department audited all contractors and rental tax returns. For those that filed a zero, Code Enforcement will investigate whether the property is vacant.
3. Invoices are being prepared for the current round of demolitions.

City Parks

1. For the third year in a row, the Veterans Memorial Park has been named Harrison County's Best Park.
2. The RFP for soft drinks for the Amphitheater and Splash Zone has been advertised.
3. The first concert at the Amphitheater will be April 1st. Please check our website for details.
4. April 1st is the target date to begin the preparation for opening Splash Zone for the season.

Robinson Grand Performing Arts Center

1. The Center, along with Vintage Theatre Company will present the first live public event: “April Fools! An Evening of Improv Comedy with the Fearless Fools,” on April 1st. Please visit their website for event tickets and details.
2. Antero Resources presented their \$100,000 contribution to the Center and is part of their overall commitment of \$600,000 for projects and on-going operations.
3. Local and regional dance recitals will take place throughout May and June. Restrictions will apply to the public. Please visit their website for details.

Code Enforcement

1. The Department issued 52 building permits for a total project cost of \$733,025.62. Twenty-three notice of violations and 13 citations were issued. Fourteen residential and 7 commercial inspections were performed.
2. Animal control responded to 36 calls for service.
3. Five vehicles were tagged for removal and 5 illegal signs were removed.

Public Works

1. The Department installed 147 feet of new sanitary sewer lines. Twenty catch basins were cleaned and 2 were replaced. Five tons of yard waste were picked up.
2. Crews demolished 848 Verdun Ave.
3. Lights in the Hewes Ave Parking Garage are starting to be converted to LED’s.
4. Applications are currently being accepted for the position of Laborer and the deadline to apply is April 12th.

Wastewater Treatment Plant

1. Interviews were conducted for the position of Superintendent and I would like to congratulate Drew Eddy on being the ideal candidate to lead the future operations of the Plant. Chad Marsh has been promoted to Lab Director and Alex Bombardiere has been promoted to Shift Operator.
2. Applications are currently being accepted for the position of Plant Operator and the deadline to apply is March 26th.
3. The Septage Receiving Station is 85% complete.

“Proud Past...Unlimited Future”