



OFFICE OF  
CITY MANAGER

# CITY OF CLARKSBURG

WEST VIRGINIA

**City Manager's Report**  
**March 4, 2021**  
**Submitted by Harry R. Faulk**

## Manager's Office

1. Code Enforcement and Public Works will begin utilizing our new GeoPlan Data Management Software Program.
2. Waste Management has met with the City for their Pollinator Garden Project. The site for this project will be the grass lot on the corner of W. Pike and S. 3<sup>rd</sup> Ave. They will provide the raised planters and flowers.
3. Budget proposals from Council are being worked into next years budget and a Public Hearing will be conducted at the next Council Meeting along with a consideration for adoption.

## Police Department

1. The Department responded to 2,351 calls for service in February that led to 10 felony arrests, 117 misdemeanor arrests, 215 criminal reports and 34 traffic accidents.
2. The two newest officers will start the WV State Police Academy on March 22, 2021.
3. Testing for new police officers will be held on April 17<sup>th</sup> and 24<sup>th</sup> at Robert C. Byrd High School starting at 9:00 a.m. Additional information is on our website.

## Fire Department

1. The Department recently responded to structure fires on Baily Street and Sycamore Street.
2. For the Month of February, the Department responded to 222 call for service, 168 were medical calls.
3. The Training Division is working to arrange confine space training for all employees of the Public Works Department.

## Finance Department

1. Work continues on the FY 2021-2022 Budget.
2. Ordinances are currently being reviewed to provide an incentive for Food Trucks to operate in Clarksburg.

## City Parks

1. Mr. Vend was awarded the contract for the operation of vending machines.
2. The Governor has recently raised the capacity to 50% for the Amphitheater.
3. Continue to monitor the Governor's Guidelines in preparation for the pool opening this summer. Interviews for summer help will begin next week.
4. Mr. Cooper met with Ben Walker of the Harrison County YMCA to discuss opportunities to partner on programs.

## Robinson Grand Performing Arts Center

1. The Ghostlight Series: High School Edition will feature our local high school students and will be broadcasted on Facebook or our YouTube Channel every Friday in March at 7:00 p.m.
2. The Center will host the "Luck of Giving United Give-A-Thon on Wednesday, March 17<sup>th</sup> from 7 a.m. to 7 p.m. This is a Facebook Live fundraising event for the United Way of Harrison County.

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3. Four private events are scheduled for March. If you would like to have an event at the Robinson Grand, please visit their website.

#### Code Enforcement

1. The Department issued 36 Building Permits for a total project cost of \$2.27 million. Thirty-eight Notice of Violations were issued along with 11 citations written. Twelve residential and 5 commercial inspections were performed. Animal Control responded to 41 calls for service resulting in 5 animals taken to HCAC.
2. Engineering is working on the slip on Winding Way that occurred over this past weekend.

#### Public Works

1. The Department has cleaned up over 20,000lbs of debris and over 65 tires from 47 condemned structures this past week.
2. Crews will be working on creating an opening between the City Managers Office and Code Enforcement to allow for expansion and better communication between the City Manager and Code, along with expanding office space for the Economic Developer and Fire Marshal.
3. The Department is planning the Spring Cleanup. Details will come at the end of this month. The Department is also working on various projects for the Clarksburg Beautification Committee throughout downtown.
4. The Department boarded 16 structures. Pothole patching is taking place. To report a pothole, please utilize our "Report a Concern" link on our website. Crews also demolished the structure at 504 ½ Monticello Ave.

#### Wastewater Treatment Plant

1. The Plant treated approximately 315 million gallons of wastewater for the month of February with no violations to report along with receiving 125,150 gallons of septage for a revenue of \$8,013.
2. Plant Superintendent Paul Lehosit will retire at the end of July after serving the City since 1989. Thank you, Paul, for your 32 years of dedicated service. Interviews will be conducted tomorrow for a new Superintendent.

***"Proud Past...Unlimited Future"***