



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
February 4, 2021
Submitted by Harry R. Faulk

Manager's Office

1. The Finance Director, Chief Accountant, and I have met with all the Department Directors to review line item by line item on each of their budgets. We are currently working on the final draft of the budget.
2. Bid openings were performed this past week for 8 contracts for various demolitions of blighted structures throughout town. They will be presented to Council shortly.

Police Department

1. For the year end report of 2020, the Department made 128 felony arrests, 1,012 misdemeanor arrests, issued 1,071 traffic citations, filed 1,947 criminal reports, and investigated 405 motor vehicle accidents.
2. For January, the Department responded to 1,849 calls for service leading to 5 felony arrests, 118 misdemeanor arrests, 173 criminal reports were filed, and 66 motor vehicle accidents were investigated.
3. The Department is working with a company to test cameras that will be placed in high traffic areas of the City to assist with fighting criminal activity throughout Clarksburg.
4. Our M.H.I.T. Officer has seized over \$9,000 in drug money, seized several grams of Heroin, Marijuana and Cocaine, along with confiscating several firearms.

Fire Department

1. The Department responded to 245 calls for service for the month of January, 4 of which were vehicle fires resulting in approximately \$31,600 in fire loss.
2. The rollers on the doors of the Rescue truck were replaced in house and the remote-control deck gun on one of the Fire Engines was repaired after several years of being out of operation.

Finance Department

1. The annual audit for FY 2019-2020 with Tetrick & Bartlett was been completed. We are currently waiting for the final report to be submitted.
2. The annual Fire Service Fee invoices have been mailed out.
3. Work continues on the FY 2021-2022 Budget.

City Parks

1. The Superintendent approached the Harrison County Commission to request the continuation of the subsidy for Frank Loria Field. The request was increased from \$6,000 to \$8,000 effective July 1, 2021.
2. CityNet has converted all phone lines from Frontier.

Robinson Grand Performing Arts Center

1. The Center continues to receive private bookings.
2. The Robinson Grand is delighted to host the 60th Annual Holly Ball Reimagined under their iconic marquee on February 4th through the 6th. Registered participants will pick up food and beverage packages to-go. All proceeds benefit the WVU School of Nursing Project at United Hospital Center.

Code Enforcement

1. The Department issued 63 building permits for a total project cost of \$101,296.84. Thirty-one notice of violations were issued which resulted in 10 citations, 16 condemnation orders, and 4 reboards. Five vehicles were tagged for removal and 3 illegal signs were removed.
2. Thirteen residential and 9 commercial inspections were performed.
3. Animal Control responded to 24 calls for service.

Public Works

1. The Department installed 100 feet of new sanitary sewer pipe along with one manhole.
2. Maintenance continues on cleaning catch basins throughout the City.
3. The annual Christmas Tree pick up program was completed.
4. The Street Sweeper was utilized throughout the neighborhoods.
5. Crews waxed the floors of City Hall and now are painting the interior.
6. Our crews continue to do an excellent job with keeping our streets snow and ice free during snowstorms. Keep up the great work.

Wastewater Treatment Plant

1. The plant treated 253 million gallons of wastewater for the month of January with no violations to report.
2. Work continues on the new septage receiving station. A safety ladder was recently installed on the pump station and 100 feet of a new sewer drain line along the outside of the plant flood wall have been installed.

“Proud Past...Unlimited Future”