



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
November 5, 2020
Submitted by Harry R. Faulk

Manager's Office

1. We had over 50 applicants apply for the position of Code Enforcement Officer. Our team narrowed down the top applicants and interviews were conducted this week. Our goal is to have two new officers start by December.
2. The Beautification Committee has been meeting on several occasions and are working on murals throughout downtown, placing flagpoles at the triangle in the West End and creating a park at the old City Hall lot. If you are interested in joining, please check our website for details.
3. Kimberly Morlock has been selected for our IT Position and will begin November 16th.
4. The Fire Civil Service Commission held a meeting on October 30th and approved making the Fire Marshal, Safety Training Officer, and Mechanic position a civil service position upon its vacancy.

Police Department

1. The three newly hired police officers have started their Field Training Program and are awaiting acceptance into the WV State Police Academy.
2. The department responded to 2940 calls for service leading to 11 felony arrests, 84 misdemeanor arrests and 135 criminal investigations reported, along with responding to 29 vehicular accidents.
3. The department has purchased two portable traffic counters and two portable LED Speed limit signs and will begin conducting traffic studies.
4. The department is participating in the No Shave November Campaign and has raised over \$730, which will be donated to the WVU Medicine Children's Hospital.

Fire Department

1. The Fire Department responded to 225 calls for service in October. One hundred and eight were medical calls and 12 were vehicular accidents.
2. The crews have completed 966.5 hours of training for the month of October.

Finance

1. We have received another round of Care Act Grant Funding in the amount of \$599,775.05.
2. 81% of the employees have completed sensitivity and diversity training.
3. Training for Government Customer Service and Dealing with Difficult People has been scheduled for all City employees for December 7th & 8th at the RGPAC.
4. Issued 106 new business licenses from 7/1/2020 to 11/3/2020, including 39 municipal licenses, 46 contractor's licenses, 9 handyman licenses, 4 specialty stores, 3 retail, 2 service, 2 rental, and 1 hawker & peddler license.

City Parks

1. The Flagpole at Veterans Park was dedicated on October 24th with the VFW Honor Guard, County, City, and Park Officials all present.
2. Seventeen businesses and 700 children participated in The Trick or Treat & Movie Children's event held on October 24th.
3. The two lazy river pumps and the waterslide pump have been removed for repairs.
4. The Girl Scouts have completed their landscaping and plantings at the entrance to Splash Zone and the new Flagpole.
5. The Clarksburg and Bridgeport Rotary's held their Putt Putt for Polio event at the River Bend Mini Golf Course on October 24th.

Code Enforcement

1. Issued 56 building permits for projects totaling \$325,034.
2. Seven Notice of Violations were reported along with 19 citations being issued. Ten residential and 15 commercial inspections were performed.
3. Animal Control responded to 34 calls for service.

Public Works

1. Installed 275 of new sanitary and 100 feet of new storm pipes, along with repairing 4 catch basins.
2. Responded to 15 sewer complaint calls and 13 Notice of Violations calls and repaired 2 traffic signals.
3. Fall cleanup was successfully completed.
4. Christmas decorations are starting to be installed throughout town.
5. The annual leaf cleanup has begun.

Wastewater Treatment Plant

1. The plant treated 121 million gallons of wastewater in October with no violations to report.
2. Breckinridge Construction continues to work on construction of the new Septage Receiving Station at the plant.

"Proud Past...Unlimited Future"