



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
October 15, 2020
Submitted by Harry R. Faulk

Manager's Office

1. Jim Llanaeza, our Code Enforcement Officer passed away last weekend. Jim started with the City in November of 2014. Since then, he has dedicated his time improving our City from assisting residents and creating many Ordinances to improve the quality of life for years to come. With that, we are forever grateful for his work. May you rest in peace.
2. Our thoughts and prayers continue to go out to Councilman Jimmy Malfregeot as he is continuing to fight an uphill battle.
3. We are working with the County Health Department for COVID-19 testing at Jackson Square on Mondays, Wednesdays, and Fridays from 9 a.m. to Noon.
4. Showtime Music is preparing a proposal for the proper equipment to live stream all meetings in Council Chambers. We should have everything ready to go for the next Council Meeting.
5. The Fleet Management devises are in and Public works will begin installing those in city vehicles.

Police Department

1. The department has hired three new officers: Andrew Moore, Anthony DeMary, and Joshua Leonard. They will be sworn in on Wednesday, October 21st at 10:00am in Council Chambers. Welcome to the team.
2. Preregistration has begun for Project B-Safe. We have received 60 applications.
3. A bicycle registration program has been implemented to assist with returning lost or stolen bicycles to owners. Registration forms are on our website.
4. The Police Department will have several extra officers working on Halloween to ensure the safety of trick or treaters.

Fire Department

1. The department has continued to assist with 3 COVID testing sites to date and will continue to assist the Health Department with testing.
2. All five Pumpers and the Ladder Truck has successfully passed the annual pump test.
3. All unmarked vehicles will be decaled to match the existing fleet.

Finance

1. We have received \$572,147.57 in Cares Act Grant Funding for August reimbursements of COVID-19 related expenditures.
2. We have applied for additional Cares Act Funding for September in the amount of \$599,772.05.
3. Our inhouse online training is going well with 50% of employees having completed training such as sensitivity and diversity.

City Parks

1. The Veterans Park Flagpole that was donated by the Harrison County Commission has been installed. A dedication ceremony will take place at a later date.
2. The Frank Loria Field was professionally groomed and sanitized for fall baseball leagues and tournaments.

Code Enforcement

1. Issued 50 building permits for projects totaling \$271,957.92
2. Fifteen Notice of Violations were issued resulting in 4 condemnation orders.
3. Animal Control responded to 38 calls for service.
4. The department is currently working on a Rain Barrel workshop to be scheduled by the end of the year.

Public Works

1. Fall clean up on week one produced 65 loads weighing 92.34 tons.
2. The Compost Department has picked up 13 tons of material in the past two weeks and is grinding on average 20 tons of material per week.
3. The Austin Ave Wall storm and sewer project is complete.
4. The department responded to 13 NOV's and 21 sewer complaints.

Wastewater Treatment Plant

1. The plant treated 237 million gallons of wastewater with no violations to report.
2. Breckinridge Construction broke ground on October 14th for the new Septage Receiving Station at the plant.
3. David Hardy has met all the requirements to obtain his Class II Wastewater License. Congratulations!
4. All unmarked vehicles will be decaled with a seal and department name.

"Proud Past...Unlimited Future"