



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report
September 17, 2020
Submitted by Harry R. Faulk

Manager's Office

1. I would like to commend our Police (local and regional) and our Fire Department, along with our EMS for their quick response to the recent incident involving Councilman Jim Malfregeot. Our thoughts and prayers continue to be with him and his family.
2. The new computers have arrived and are being prepared to be delivered to each department head as we work to update our technology system.
3. Applications for our IT position will close tomorrow at the end of the day with interviews beginning next week.
4. There will be a ribbon cutting ceremony next Thursday, September 24th at 1:30 p.m. at the Sa Bai Dee Thai Restaurant located at 139 West Main Street in Clarksburg. Let's give them a warm welcome to our great City.

Police Department

1. Effective on September 22, Officers Brandon Kirkpatrick, Timothy Merritt, Jacob Carter, Zachary Iseli, Tanner Colley and Elijah Helsley will have completed their required probationary period with the Clarksburg Police Dept.
2. Five new police cruisers will be delivered tomorrow and will need emergency lighting and radio equipment installed.

Fire Department

1. The transmission for the ladder truck should be installed this week.

Robinson Grand Performing Arts Center

1. The RGPAC deposited \$2,600 in new capital campaign contributions on 9/11/20 and has invoiced \$220,000 for committed payments. These payments are expected to arrive throughout the next month. These payments will help to cover the RGPAC's on-going operational/overhead costs.
2. Marquee, poster, & digital asset designs for upcoming 2020 events and early 2021 events are being completed for display and promotional purposes. Continued content creation for use on social media and the website is also being created daily.

City Parks

1. Two major acts are booked for the Amphitheater next year. Details are to follow.
2. Two Halloween movies, one for adults and the other geared towards children will be held prior to Halloween. Staff is working with local businesses to sponsor the children's activities.
3. The Broadway Park play structure will be completed by the end of this week.
4. The City of Clarksburg and City of Clarksburg Board of Park Commissioners hope to partner with the USDA in managing the geese population at Veteran's Park in the spring of 2021.

Code Enforcement

1. Issued 50 building permits for projects totaling \$2.7 million.
2. Fourteen Notice of Violations were issued resulting in 6 citations, 5 condemnation orders and 4 structures added to the voluntary demo list.
3. Animal Control responded to 36 calls for service.
4. Our MS4 plan was reviewed and submitted.

Public Works

1. Installed 175 of new sanitary sewer, 25 feet of new storm sewer, along with installing 3 manholes.
2. Responded to 33 sewer calls and 21 notice of violations calls.
3. Cleaned sidewalks and curb lines throughout the downtown area and purchased additional trash cans for the west end of the City.
4. Getting ready for our annual fall clean up. The dates and streets will be posted on our website and social media pages.
5. Assisted with flagpole repairs for the VFW and began reviewing plans to the current demo list to get started.

Wastewater Treatment Plant

1. Contractors are currently working on patching areas of the tanks that need repaired.
2. Operators are working on preparing the plant for the winter months.

“Proud Past...Unlimited Future”