



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

CITY MANAGER'S REPORT/UPDATE

Manager's Report

February 20, 2020

Submitted by: Annette Wright, Interim City Manager

General Updates/Information

1. The following is the proposed timeline for the proposed FY 2020-2021 budget:
 - a. FY 2020-2021 proposed budget submitted to Council this evening.
 - b. Budget work session to be held next week.
 - c. Council to conduct a public hearing on Thursday, March 5th.
 - d. Council to consider adopting the budget on Thursday, March 19th.
 - e. Administration to submit balanced budget to the WV Auditor's Office prior to March 28th.

2. Demolition –
 - a. Empire Builders has completed all structures awarded in their contract to date with the exception of 319 Worley Avenue and 2326 Hamill Avenue. They anticipate being done by the beginning of next week.
 - b. Cira & Associates have abated all of Contract 1 and have three (3) houses remaining to abate on Contract 2.
 - c. Public Works has started demolishing the abated structures on Contract 1.

3. Public Works is working on the paving list for this spring's paving project and that list will be to Council shortly for review/recommendation and ultimately consideration.

4. Fiber Optics – All connections have been made to date; all phone lines have been ported over from Frontier. Data and phone networks are running on fiber. To date, we have terminated services with Frontier and Time Warner resulting in a collective monthly savings of approximately \$3,500.

5. On Wednesday, February 12th, the Mayor's Youth Council participated in "Valentines for Vets" at the VA Nursing Home.

6. The Harrison County Mayors' Association will be meeting on Wednesday, February 26th, at 6:00 p.m. at Clarksburg City Hall. The topic on their agenda is the discussion of concerns related to volunteer fire departments.
7. The public comment period on the Harrison-Clarksburg Board of Health's position to include vaping as a prohibition under the Clean Indoor Air Regulation closes on March 1st. On this evening's agenda is the consideration of a resolution expressing support of the same. If the resolution is adopted, a copy will be sent to the Board of Health.
8. On March 15th at 10:00 a.m., Duff Street Methodist Church will be hosting a service of dedication for its new sanctuary building.

Police

1. The list of six (6) police applicants will move on to the final scoring phase of the Eligibility List process which is the oral interview with the Police Civil Service Commission. Thereafter, these applicants will be ranked by composite scores and certified by the PCSC.

Fire

1. Chief Scott and Captain Murphy taught fire safety education this week at the Hotsinpillar Federal Building to approximately 50 employees.

Events

1. Harrison County Chamber of Commerce – Business After Hours – Mardi Gras 2020 – February 25th from 5:00 p.m.-7:00 p.m. at Elmcroft of Maplewood
2. United Way Telethon/Facebook Live event will be held on February 26th from 3:00 p.m. – 11:00 p.m. They are in the process of recruiting celebrity volunteers to answer the phones for one-hour periods.
3. United Way's Annual Meeting and Awards Celebration will be held on Tuesday, March 3rd at Bridgeport Conference Center beginning at 5:30 p.m.
4. RGPAC –
 - a. Best of Harrison County Awards – February 23rd @ 2:00 p.m. – doors will open at 12:30 p.m. – with hundreds of individuals and/or businesses to be recognized.
 - b. Ronnie Milsap - Saturday, March 14, 2020 @ 7:00 p.m.
 - c. Just released – Landau Eugene Murphy Jr. – April 11, 2020 @ 8:00 p.m.

FOIA

1. FOIA request from Richard Quinn III was received on February 2nd requesting a list of addresses of all structures to be razed in 2020 within the city and a list of addresses of the structures that were razed in 2019 in the city. A response was provided on February 4th providing such information.
2. FOIA request from ACLU West Virginia dated February 13th requesting information regarding Art. 1767 of the Codified Ordinances, as well as additional information. A response to said request was provided on February 14th.
3. FOIA request was made by Attorney Chad Taylor requesting information regarding a dog bite incident with a response made thereto and the requested information provided upon conclusion of the investigation.

Misc.

HGTV Video of Clarksburg....out hometown.....Check it out on our Facebook page – a huge “thank you” to all involved in making this video.