



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

CITY MANAGER'S REPORT/UPDATE

Manager's Report

January 16, 2020

Submitted by: Annette Wright, Interim City Manager

General Updates/Information

1. Demolition – Public Works has removed two (2) structures and two (2) structures have also been removed by Empire. Cira & Associates are in the process of abating their two contracts.
2. 25 MPH signs have been installed in the Broadway Avenue area (at the request of a resident),
3. Public Works installed limited time parking signs on East Main Street at the request of the business owner.
4. Public Works has rebuilt 90 feet of failed roadway on Coolidge Avenue off of John Street.
5. Raven Rock has the Park Board, Pool, Public Works, Central Fire and Robinson Grand switched over to fiber optics; they will be removing network equipment in the police substation at Laurel Lanes.
6. Reminder - Proposed Charter Amendment Ordinances – The Public Hearing on the proposed Charter amendments will be conducted on Thursday, February 6th at 6:00 p.m. in Council Chambers (in conjunction with the regularly-scheduled Council meeting). At this time, any qualified voter or freeholder of the City may appear and file written objections to said amendments.
7. Budget preparation – Department Heads are to submit their respective budget proposals by January 21st with Council to receive the proposed budget at the February 20th meeting. After that time, the Mayor will schedule a work session to review and discuss the budget in detail. The Finance Committee will be meeting again on January 30th.
8. The Pittsburgh Pirates Caravan will be visiting Clarksburg's Indoor Practice Building located at the Nutter Fort park site on Wednesday, January 22nd where they will conduct mini baseball camps for children.

9. Back in early fall, I informed that Fairmont State University would be doing a needs assessment for Clarksburg. The instructor and students will be presenting that report to Council at its February 13th work session. This information can provide us an insight on various matters, as well as provide stats for grant purposes, etc.

Police and Fire

1. Police -
 - a. One (1) officer voluntarily left the Academy; therefore, resigning from the Department.
 - b. We have seven (7) applicants who successfully completed their polygraphs and will now be moving onto psychological evaluations.
 - c. The Sergeant exam was administered on January 8th with PFC Laura McGlone receiving the highest composite score. Officer McGlone will be administered the Sergeant oath on Tuesday, January 21st at 4:00 p.m.
 - d. With regard to medical examinations/physicals for new hires and promotions, we are looking at medical agencies within the city limits (such as MedExpress or MedPointe) to provide those services rather than the current one we use located outside of the city.
 - e. I, along with Chief Kiddy and Deputy Chief Hartley, will be attending a meeting next week regarding Fairmont State University Police Training Academy to learn more about the Academy and how the same may be of benefit in the recruiting/hiring process.
2. Fire -
 - a. Reminder - Captain Murphy will be conducting the "Operation Not One More" program again on January 27th at 12:30 p.m. at Adamston Elementary School.

Economic Development

1. Ribbon cutting was held today for TT Nails, 254 Emily Drive.
2. Ribbon Cutting - Thursday, January 30th at Noon - Policano's Food and Drink, 134 S. 3rd Street.
3. BurgerIM, located at 254 Emily Drive, Suite 101, will have a soft opening the beginning of February with a grand opening and ribbon cutting to be held in March.
4. Jersey Mikes, located at 270 Emily Drive, will have a soft opening February 12th with a ribbon cutting proposed for the end of February.

5. Walmart will be doing some major renovations; as well as Burger King at Rosebud Plaza.

Events

1. RGPAC - Saturday, January 18th - 7:00 p.m. - Band Together for Vets
2. The Clarksburg History Museum, located at 445 Wet Main Street (inside of the Board of Education building) will host a special event to honor Stonewall Jackson's birthday on Saturday, January 25th from 2 pm to 4 pm.
3. Councilwoman Junkins and I attended the Opportunity Appalachia Summit held at Bridgeport Conference Center on January 13th.
4. Just a reminder that the WVML Conference will be held on January 26 & 27 in Charleston, WV. This is an opportunity for our group to visit with your legislators to discuss our concern and needs.