



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

CITY MANAGER'S REPORT/UPDATE

Manager's Report

October 3, 2019

Submitted by: Annette Wright, Interim City Manager

General Updates

1. Demolition - A request for funds from the Rainy-Day Fund in the amount of \$400,000 is on the agenda under "New Business." Said monies will be used for the demolition of structures set forth on the list of properties declared slum and blight at the September 5, 2019 Council meeting. I recommend that Council approve said funds.
2. At the 11th Annual Historic Preservation Awards Banquet held at the RGPAC on Saturday, September 21st, three (3) locations within the city received Historic Preservation Awards by the Preservation Alliance of West Virginia. Those locations were: The Waldomore, RGPAC and The Palace on the Main.
3. Fall Clean-up - The City's Fall Clean-up began on September 23rd and as of October 1st, 70 loads of debris totaling 111.69 tons have been collected for a tipping fee cost of \$4,243.62.
4. In addition to the Fall Clean-Up, Public Works has been working on demolitions from the previous demo list. As reported previously, all contracts have been completed with the remainder to be complete in-house. Four (4) structures remain to be completed by Public Works by mid-November. Public Works will also be identifying properties on the current list of properties declared slum and blight that they can take down in-house.
5. On September 22nd, Safeco, the contractor working on the demolition of the colonial village building, damaged the traffic signal, pedestrian signal and drop inlet at Main and Monticello. Public Works, along with the DOH, has repaired the signal and pedestrian signals. On September 27th, Public Works and the DOH met with the contractor to work out the remediation of costs related to the damages. The contractor has agreed to cover these costs. There will be a final walk-through with the contractor once all debris has been removed from the site.
6. Winding Way - The contractor has begun the additional construction of the retaining wall.
7. October 2, 2019 - An ambulance was stolen and hit three (3) electrical poles, Public Works Department used generators to keep traffic signals running properly so there were no further issues.

8. Census 2020 - Various (local) part-time job opportunities are available with the United States Census Bureau with pay rates of \$14.54 - \$18.90 per hour and 58 cents per mile (based on area). Information is available on our social media sites.
9. The Harrison County Mayors' Association will be meeting here at Clarksburg City Hall on Wednesday, October 9th at 6:00 p.m. This will be the first meeting of the HCMA since the recent municipal election(s) that took place throughout the county so there will be some new faces and the Association will be electing its officers.
10. The Clarksburg Development Authority will be holding its annual meeting on Wednesday, October 23rd at 10:00 a.m. in the City Manager's Conference Room with officers to be elected as the agenda item.

Police and Fire

1. Police -
 - a. Mark Kiddy has been hired as Chief of Police and he will be sworn in on Monday, October 28th at 10:00 a.m. in Council Chambers. Following the swearing in ceremony, we will have a brief press conference to introduce Chief Kiddy to the public.
 - b. As a reminder, the Physical Ability Test will be held this Saturday, October 5th at 10:00 a.m. at Robert C. Byrd High School. Persons interested in testing just need to show up for the test that date; no application or paperwork beforehand is required. Those candidates successfully completing the Physical Ability will be provided with an application to complete and return at the time of the Written Test on Wednesday, October 16th at 6:00 p.m. at the Harrison County Senior Citizens Center.
 - c. Neighborhood Watch Program - On September 26th Interim Chief Snyder met with a large group of neighbors on the lower Broad Oaks section for their first neighborhood watch meeting. The next meeting will be October 18th at 11:00 a.m.
2. Fire -
 - a. The roof on the East end fire station is completed.
 - b. All five (5) pumpers and the ladder truck passed the annual third-party fire pump test on September 23rd.

Economic Development

1. Ribbon Cuttings -
 - a. Verizon Wireless, 252 Emily Drive - Friday, October 18th at 11:00 a.m.

Events

1. RGPAC -

- a. Maggie Rose - Sunday, October 6th at 7:00 p.m.
 - b. Pink Ribbon Concert: Sharon Clark's Tribute to Nat King Cole - Friday, October 11th at 8:00 p.m.
 - c. Sunday, October 20th at 7:00 p.m., back by popular demand will be Disney's Hocus Pocus. This will be a special "Sip & See" movie event where patrons 21 and older can purchase the Sanderson Sister's famous Witches brew to enjoy while they watch the Halloween classic. The was a sell-out last year.
 - d. Roots & Boots Tour: Sammy Kershaw, Collin Raye & Aaron Tippin - Friday, October 25th at 7:30 p.m.
 - e. Saturday, October 26th from 8:00 p.m. to 11:00 p.m. (doors open at 7:00 p.m.) - Dance the night away on the historic RGPAC stage at its inaugural "Grand Costume Ball." This event will benefit the Robinson Grand Community Theatre. Tickets are \$25.00 and additional details can be found on our social media sites.
2. Local 89 (Fire Department) will be having "Fire Truck Rides & Canned Food Drive" on Sunday, October 6th beginning at 1:00 p.m. They are kindly requesting a donation of two canned goods for a ride.
 3. Notre Dame High School Homecoming Parade - October 18th at 6:00 p.m. - route is from the VA to Hite Field.
 4. Banner Requests - Harrison County 4H banners are on the light poles and will remain throughout the month in observance of National 4H Month.
 5. As a reminder, Downtown Trick-or-Treat will be Wednesday, October 30th from 5:00 p.m. to 6:30 p.m. RCB Eagle Cabinet will also have a Trunk or Treat at Jackson Square.

Misc.

1. As previously reported, the bus tour of various locations and facilities throughout the City has been scheduled for Thursday, October 24th beginning at 5:00 p.m. Upon return from the tour, we will meet in Council Chambers for a conference (work) session.