



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

May 2, 2019

Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a. Anderson/CIRA Associates – To date they have completed abating nine (9) of thirty-two (32) structures.
 - b. Empire Builders – Empire has completed razing eleven (11) structures of the twenty-three (23) structures awarded for abatement and demolition.
 - c. Public Works has completed four (4) out of twenty-nine (29) structures and are preparing to begin another four (4) structures. (112 N. 20th Street, 120 Dodge Court and 1010 Watkins Lane, 1327 Adams Ave.)
2. Spring Cleanup – Public Works Department has completed the Spring Clean-Up. The Public Works Department collected 235 tons and made 147 trips to Landfill using various Public Works trucks with a total cost of \$8,907 in Landfill tipping fees. In 2018, 253 tons were collected and 220 trips were made to the Landfill with a total cost of \$9,620.
3. Landfill Closure Application – The WV Solid Waste Permit Renewal has been submitted to the WVDEP. The public comment period ends Monday, May 13th.
4. Sidewalk Program – Applications became available for distribution as of Wednesday, May 1st. The applications are evaluated on a first come first serve basis. To date five (5) were distributed and one (1) returned. There is \$30,000 budgeted and work can commence July 1st.
5. Public Works Union Contract – The administration along with Public Works Union successfully completed the update and three (3) year extension of the contract. The renewal of the Contract will be on Councils next agenda to authorize City Manager to execute the contract.
6. Street Lights –
 - a. Rt. 98 across from VA Park – Per Council's request four (4) new lights have recently been installed.
 - b. City-Wide Audit – The Public Works Department provides an audit/report of streetlights that are not operable which is sent into First Energy. Beginning in the near future we will be utilizing First Energy's electronic reporting system to expedite the replacement as well as tracking the repairs.

Infrastructure Projects

1. Embankment Failures – Upper Winding Way – Contractor Rock Forge Bridge has completed cutting all piles to proposed top of pile elevations and installed the first row of concrete lagging between Piles #18 and #25.

Police and Fire

1. Police Civil Service Commission (PCSC) –
 - a. The Police Civil Service will be conducting oral interviews, background checks and psychological test on the five (5) remaining candidates. Upon completion of the interviews, the PSCS will then convene to certify the list.
 - b. New Eligibility List –
 - i. Physical Ability Test – Saturday, June 8th at 10:00 a.m. at Robert C. Byrd High School.
 - ii. Written Test – Applicants who successfully complete the physical ability test will be provided an application for the written test which will be conducted on Wednesday, June 19th at 6:00 p.m. at the Harrison County Senior Center.
 - c. Promotional Exam –
 - i. Monday, June 10th – testing for Lieutenant (1 position)
 - ii. Tuesday, June 11th – testing for Sergeant (3 positions)
 - d. Clarksburg Police Department will be attending a Job Fair on Friday, June 7th at the WV State Building.

Economic Development

1. Harrison Energy Center – The Administration had a meeting with the development team of the new natural gas fired power plant. The overall impact to the region was discussed as well as future lines of communication for logistical issues for this very large development to occur moving forward.
2. Goff Building – Court Street – scaffolding – Sutter Roofing has been retained to clean roofing and install the new membrane. The masonry work, which needs to be completed prior to the roof replacement has been sub-contracted. We anticipate the work to begin week of May 6th and the scaffolding to be removed by early to mid-June.
3. Ribbon Cutting - Life Choice Pregnancy Resource Center, Thursday, May 16th at 11:00 a.m. and Open House from 10:00 a.m. – 2:00 p.m. located at 130 South 4th Street, Clarksburg.

Events

1. Upcoming events at the RGPAC –
 - a. Movie – “Harry Potter and The Order of the Phoenix” Friday, May 3rd at 7:00 p.m.
 - b. Music – “Beginnings: The Ultimate Tribute to Chicago” Saturday, May 19th at 8:00 p.m.
2. Clarksburg First Friday, May 3rd at Jackson Square beginning at 6p.m.-9pm
3. Coast to Coast Rt. 50 Yard Sale will be setup on the corner of 3rd Street and Washington Avenue sponsored by the PWA on Saturday, May 18th beginning at 8:00 a.m.