



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

January 17, 2019

Submitted by Martin G. Howe

#### General Updates

1. Demolition –
  - a. Stantec Engineering – Stantec is finalizing all environmental/asbestos reports for all 59 structures tested. The following is the anticipated timeline for bidding:
    - i. Advertise - Wednesday, February 13<sup>th</sup> and Wednesday, February 20<sup>th</sup>
    - ii. Pre-bid Meeting – Thursday, February 21<sup>st</sup>
    - iii. Bid Opening – Tuesday, March 5<sup>th</sup>
    - iv. URA consider awarding bids – Thursday, March 7<sup>th</sup>
    - v. Council will consider awarding one (1) to two (2) contracts consisting of an approximately ten (10) to twelve (12) structures in total within the TIF District - Thursday, March 7<sup>th</sup> as well as the agreement between the City, URA and Code Official.
    - vi. Contract Signing – Will be conducted the week of March 21<sup>st</sup>.
  - b. 631 Drummond St. – Reclaim Company began razing the structure on Monday, January 14<sup>th</sup> and completed as of Tuesday, January 15<sup>th</sup>.

#### Police and Fire

1. Police –
  - a. New Hires – We have hired five (5) new probationary officers. They will be sworn-in on Tuesday, January 22<sup>nd</sup> at 9:00 a.m. and their official start date will be Friday, February 1<sup>st</sup>. The five (5) probationary officers will begin the Field Training Officer Program (FTO) then tentatively enter the WV State Police Academy on April 15<sup>th</sup>. A sixth (6) officer has been offered a probationary officer position upon his graduation in May 2019.
  - b. Mutual Aid Agreement for Law Enforcement was formally renewed as of Tuesday, January 15<sup>th</sup>.
  - c. Police Civil Service – Meeting was held on Tuesday, January 15<sup>th</sup> to consider updating the eligibility list. We will advertise in the local paper and on social media. The Physical Ability Test will be conducted on Saturday, February 16<sup>th</sup> at 10:00 a.m. at RCB High School. The Written Test will be conducted on Wednesday, February 27<sup>th</sup> at 6:00 p.m. at the Harrison County Senior Citizen Center. A sign-on bonus of \$7,500 is being offered to certified officers.
  - d. Justice Assistance Grant (JAG) – Received notification from Governor Justice's Office the City was awarded \$15,000 to assist in supporting the Prevention Resource Officer. One other JAG Grant for a PRO was not granted. Next year we will be eligible to submit for JAG Grant at RCB, Washington Irving Middle and Transitional.

#### Infrastructure Projects

1. Embankment Failures –
  - a. Ascension/Brannon Street –Engineers are working with contractor on punchlist items.

- b. Upper Winding Way – Contractors are still waiting on overhead utility relocation.
- c. Leon Street- Due to the discovery of old mine voids, Ascent Consulting and Engineering, is increasing the project scope to adequately assess the subsurface condition. Additional duties will include a minimum of two (2) borings, mine void stabilization and full time project inspection.

## Events

Upcoming events at the RGPAC –

- a. Inner Sun by Koresh Dance Company, Saturday, January 26<sup>th</sup> at 7:30p.m.
- b. Movie – “Frozen” Sunday, February 3<sup>rd</sup>.
- c. Movie – “Gone with the Wind” Sunday, February 10<sup>th</sup> (sold out)