



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report January 3, 2019 Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a. Stantec Engineering – Stantec began sampling structures for asbestos containing materials on Wednesday, December 12th. The demolition spec books should be completed by the first week in January 2019. To date 27 of the 59 structures to be sampled and/or tested for asbestos containing materials have been completed.
 - b. 631 Drummond St. – City Administration is continuing to work with Reclaim Company's legal counsel to finalize the indemnification to allow for the demolition to move forward.
2. Park Mobile Update – For December 2018 (launched 12/10/18) there were a total of 62 transactions utilizing the new app. Jackson Square had 40% of the transactions while another 34% of transactions were on W. Main Street (2nd to 3rd street block). There was also 2 weeks of free on-street parking during the holiday season. For January 2019 to date 6 transactions have been utilized at various locations.

Economic Development

1. Robinson Grand Performing Arts Center – Administration is continuing to work through the “punch list” with March Westin and WYK Associates
2. Ribbon Cutting – The Vintage Barber Shop – Monday, January 7th, 209 N. 4th Street, Clarksburg, WV @ 11:00 a.m.–12:00 p.m. (noon).

Police and Fire

1. Police –
 - a. The Police Civil Service Commission certified the eligibility list on Thursday, December 27th 2018. There were (8) candidates on the list.
 - b. The Chief and I will be hiring a total of six (6) candidates. Five (5) will begin in January and immediately begin the Field Training Officer Program and we anticipate they will be enrolled in the WV State Police Academy in April and the 6th candidate will be hired upon graduation from college in May and then be placed in the State Police Academy in the summer.

FOIA

SmartProcure submitted a FOIA request for any and all purchasing records from October, 2018 to current. The Finance Dept. is providing the information

Infrastructure Projects

1. Embankment Failures –
 - a. Lower Slip Winding Way – Project is completed. Winding Way has been reopened.
 - b. Ascension/Brannon Street –Project is 99% complete. Minor maintenance is still required, therefore Ascension is still closed.
 - c. Upper Winding Way – Project was awarded to Rock Forge Bridge Co. on Nov. 1, 2018. Contractors are still waiting on overhead utility relocation.
 - d. Leon Street- Due to the discovery of old mine voids, Ascent Consulting and Engineering, is increasing the project scope to adequately assess the subsurface condition. Additional duties will include a minimum of two (2) borings, mine void stabilization and full time project inspection.
 - e. Clay St. near Maud St. and the W.Va Avenue at N. 19th Street areas are continuing to be monitored throughout the winter months.
 - f. Chestnut St. near Kramer Drive – design will be reconsidered in the spring of 2019.

Events

1. Upcoming events at the RGPAC –
 - a. Movie – “The Harry Potter & The Sorcerer’s Stone” Saturday, January 5th
 - b. Movie – “Indiana Jones: Raiders of the Lost Ark” Sunday, January 13th
 - c. Inner Sun by Koresh Dance Company. Saturday, January 26th at 7:30p.m.