



CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF
CITY MANAGER

Manager's Report December 6, 2018 Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a. The \$400,000 loan closing with the Urban Renewal Authority (URA) and MVB Bank will be on Wednesday, December 12th at 11:00 a.m.
 - b. Stantec Engineering – Stantec is scheduled to begin environmentally sampling structures on Wednesday, December 12th. The demolition spec books should be completed by the first week in January 2019.
 - i. Currently there are 66 structures on the list.
 - ii. 59 structures are to be sampled and/or tested for asbestos containing materials.
 - iii. 29 structures are to be tentatively razed by City Crews.
 - iv. A total of 37 structures will be placed out for sealed bid for independent contractors.
 - c. 631 Drummond – Property owned by Carol Howard – All city legal cases have been resolved. Ms. Howard then filed against the contractor, Reclaim in an on-going attempt to stop the demolition. We are continuing to work with Reclaim to move this demolition forward to complete their contract.
2. Robinson Grand Performing Arts Center (RGPAC) –
 - Bond Issuance – We have begun the process to begin the takeout loan with USDA. The first actions to be taken by Council will be Monday, December 17th for First Reading.
 - The 2nd installment of Historical Tax Credits will be realized in January 2019 prior to closing. The estimated amount to be received is approximately \$2 million.
3. Open House – Clarksburg History Museum, Saturday, December 15th 4:00 p.m. – 8:00 p.m., 445 W. Main Street, Clarksburg, WV 26301.
4. Parking – The Park Mobile App which was approved by the Clarksburg Parking Authority will go live Monday, December 10th.

Police and Fire

1. Police – Psychological tests were completed for five (5) candidates. The Police Civil Service will be meeting Tuesday, December 11th at 10:00 a.m. to review all background information to move the eligible candidates forward.
2. Fire – Fire Civil Service Commission – Will be convening on Thursday, December 13th at 12:30 p.m. to consider certifying the eligibility list.

FOIA

FOIA request from Martin Shaffer on Thursday, November 15th (received on Friday, November 16th) requesting copies of all reports, notes of investigation in the missing Jackhammer, copy of the report filed by the Pawn shop that purchased the Jackhammer and may have also sold the Jackhammer. Copies of the phone logs for all the calls to

police Department or officer made by Martin Shaffer and Scott Smith of EZ Rental. The legal opinions that justify the Police Chief determining there was no victim. Copies of any statute relied on for such opinions. The procedures manual that specifies not to prosecute a case where there is no victim. Copies of the phone log of any call to Scott Smith. We responded to Mr. Shaffer's request on Tuesday, December 4th and the information will be provided to him on Thursday, December 6th, 2018.

Infrastructure Projects

1. Embankment Failures –
 - a. Leon Street off of Andy Street in the Suan Terrace area – Recommend Council authorize the revised engineering agreement with Ascent Consulting & Engineering for an additional \$39,500. This increase is a result of a mine void which was discovered with the test borings.
 - b. Upper Winding Way near Shinn Street Project – Project was awarded to Rock Forge Contracting Company from Amma, WV for \$359,380. Project will begin soon.
 - c. Lower Slip Winding Way – Rock Forge Contracting Company from Amma has been awarded this project. This project is proceeding.
 - d. Ascension/Brannon Street – Alan Stone Company from Williamstown is near completion of the project.
 - e. Quarry Project – Rock Forge Contracting Company from Amma, WV has been awarded this project. The project is proceeding.

Events

1. Holiday Jazz Stroll – The stroll will be on Friday, December 7th beginning at 6:00 p.m. in various locations in downtown Clarksburg consisting of The Fifth Floor, The Aquarium, Kelly's Irish Pub, the Main Street Cafe and Washington Square.
2. Upcoming events at the RGPAC –
 - a. Music Concert – “Paul Cardell” Saturday, December 8th at 7:00 p.m.
 - b. Music Concert - “Bobby Nicholas” Tuesday, December 11th at 7:30 p.m.
 - c. Music Concert – “Lorrie Morgan” Saturday, December 15th at 8:00 p.m. (doors open at 7:00 p.m.)