



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report November 15, 2018 Submitted by Martin G. Howe

#### General Updates

1. FCC – Federal Communications Commission - Will be meeting Monday, December 3<sup>rd</sup> at City Hall for their “Rural Road Trip” to provide information and resources on telecommunications issues that affect the public’s daily lives – i.e. robocalls, spoofing, Broadband and digital inclusion.
2. Homeowners Service Line Warranties –
  - a. City of Clarksburg was honored at National League of Cities Conference for our ten (10) year partnership.
  - b. Water & Sewer Line Warranty mailings were recently mailed to residents on Thursday, November 8<sup>th</sup>.
3. Christmas decorations have been installed throughout the Downtown. Decorations will be turned on late Friday afternoon November 16<sup>th</sup>. Three (3) major shows at the Robinson Grand Performing Arts Center will occur this Friday through Saturday and will attract many visitors to our Downtown.
4. Representatives from the WV Municipal League toured the Robinson Grand Performing Arts Center on Tuesday, November 13<sup>th</sup> and spoke highly of the renovation/restoration project.
5. URA – Held a meeting today, Thursday, November 15<sup>th</sup> and approved the modification to the Urban Renewal Plan. I recommend Council approving first reading of this Ordinance.
6. City Buildings and Operations will be closed on Thursday, November 22<sup>nd</sup> and Friday, November 23<sup>rd</sup> for the Thanksgiving holiday.

#### Police and Fire

1. Police – Psychological tests are scheduled for five (5) candidates on Thursday, November 29<sup>th</sup>.
2. Fire –
  - a. Written Test – Fire Civil Service Commission - The written test was held on Wednesday, November 14<sup>th</sup>. There were ten (10) eligible candidates which took the test with nine (9) passing. The FCSC will conduct oral interviews in December and will then certify the eligibility list.
  - b. Fire Lieutenant Swearing-In – Steve McIntire’s promotion to Lieutenant will be effective as of Friday, November 16<sup>th</sup>, while his ceremonial swearing-in as Lieutenant will be Wednesday, November 21<sup>st</sup> @ 9:00 a.m.

#### FOIA

FOIA request from Heidi Richmond of Sherwin-Williams on Tuesday, November 13<sup>th</sup>, requesting to inspect or obtain copies of public records for active building permits dating September 2018 through 2019. We will be responding to Ms. Richmond’s request on Monday, November 19<sup>th</sup> and the information will be provided to her on Monday, November 26<sup>th</sup>, 2018.

## Infrastructure Projects

1. Embankment Failures –
  - a. Upper Winding Way near Shinn Street Project – Project was awarded to Rock Forge Contracting Company from Amma, WV for \$359,380 on Thursday, November 1<sup>st</sup>. The contact signing and pre-construction meeting is scheduled for Friday, November 16<sup>th</sup> at 9:00 a.m.
  - b. Winding Way Lower Slip – Rock Forge Contracting Company from Amma has been awarded this project. The H beam installation began this week.
  - c. Ascension/Brannon Street – Alan Stone Company from Williamstown has completed the installation of H beams along with concrete lagging.
  - d. Magnolia Avenue off of Milford Street – Wolfe's Excavating completed the installation of the modular block retaining wall. Fencing along the top of the wall will be installed.
  - e. Quarry Project – Rock Forge Contracting Company from Amma, WV began working as of Monday, November 12<sup>th</sup>.
  - f. Leon Street off of Andy Street in the Suan Terrace area – Ascent Consulting & Engineering is revising the construction plans and project estimates. Project will now include major repairs to an old deep mine shaft area.
  - g. Notre Dame Bridge – Attended a pre-construction meeting last Friday, November 9<sup>th</sup> at the WVDOH offices in Bridgeport. Project was awarded to Orders Construction Company on Tuesday, October 30<sup>th</sup>. Project may not begin until Spring of 2019.

## Events

1. Post Family Memorial Bridge Dedication – North Ohio Ave. and North Florence Street. This dedication ceremony will take place on Friday, November 16<sup>th</sup> at 4:30 p.m. on the Montpelier side of the Bridge. Montpelier Bridge will be closed from 4:15 p.m. until approximately 5:00 p.m.
2. Upcoming events at the RGPAC –
  - a. Musical Concert – “Paul Cardell” Friday, November 16<sup>th</sup> at 7:00 p.m.
  - b. Comedy – “Bill Engvall” Saturday, November 17<sup>th</sup> at 6:30 p.m. and 9:30 p.m. (2 shows)
  - c. Movie – “The Goonies” Tuesday, November 20<sup>th</sup> at 7:00 p.m. (View and Brew)
  - d. Thrillusionist – “David DaVinci” Friday, November 23<sup>rd</sup> at 7:00 p.m.
  - e. Musical Concert – “The Shinnston Community Band Christmas Concert” Tuesday, December 4<sup>th</sup> at 7:00 p.m.
  - f. Music Concert – “Bobby Nicholas” Tuesday, December 11<sup>th</sup> at 7:30 p.m.
  - g. Music Concert – “Lorrie Morgan” Saturday, December 15<sup>th</sup> at 8:00 p.m.
3. Christmas Parade is scheduled for Friday, November 30<sup>th</sup> starting at 6:00 p.m.