



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report November 1, 2018 Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a. The Slum & Blight List - The list being presented to Council has approximately seventy (70) structures, which will allow for the structures to be included in the URA's modification to the Redevelopment Plan.
 - b. Condemnation List – There are currently ninety (90) structures on this list, which at some point in time be upgraded to demolition.
 - c. The URA approved the Loan Agreement with MVB Bank for \$400,000 contingent upon Council's approval of the Ordinance to be the guarantor of the loan.
2. FCC – Federal Communications Commission - Will be meeting Monday, December 3rd at City Hall for their "Rural Road Trip" to provide information and resources on telecommunications issues that affect the public's daily lives – i.e. robocalls, spoofing, Broadband and digital inclusion
3. Fall Cleanup –
 - a. The Annual 2018 Fall Clean-Up concluded Friday, October 26th.
 - b. The amount collected during the 2018 Fall Clean-Up was 249 tons of debris totaling \$9,430 in tipping fees. In comparison; in April 2018, 253 tons of debris totaling \$9,620 in tipping fees. October 2017, 360 tons of debris totaling \$13,709 in tipping fees.
4. Frank Loria –
 - a. The turf installation has been completed as of today, Thursday, November 1st.
 - b. Vasco Sports Contractors completed training for maintenance procedures to Park Board staff.
 - c. R & D Fencing will be installing the new fencing along the outfield. The fencing will also include **typar** on the exterior.
 - d. The Park Board is in the process of obtaining quotes for the 725' of windscreen which will be installed to the interior of the outfield fencing in the future.

Police and Fire

1. Fire –
 - a. Physical Ability Test – The test was held Saturday, October 27th at RCB High School. There were twenty- seven (27) participants with ten (10) passing. The written test will be held on Wednesday, November 14th.
 - b. The written test for Lieutenant was conducted on Monday, October 29th. Fourteen (14) firefighters took the test and Steve McIntyre obtained the highest score and will be promoted to Lieutenant. The promotional testing results will stay in effect until 2020 for future vacancies within the ranking of Lieutenant.

Infrastructure Projects

1. Embankment Failures –
 - a. Upper Winding Way near Shinn Street Project – The bid opening was conducted on Tuesday, October 30th at 2:00 p.m. We received one (1) bid in the amount of \$359,380 from Rock Forge Contracting Company from Amma, WV. The administration recommends awarding the bid to said contractor and amount.
 - b. Lowndes Hill – Cove Run Contracting has completed the project that included sub-surface drainage and sheet piling to construct a retaining wall along Lowndes Hill near Kiwanis Drive.
 - c. Winding Way Lower Slip – Rock Forge Contracting Company from Amma has been awarded this project. The start date is pending.
 - d. Ascension/Brannon Street – Alan Stone Company from Williamstown has nearly completed the installation of approximately 1,200 linear feet of HP Steel piling with concrete lagging.
 - e. Magnolia Avenue off of Milford Street – Wolfe’s Excavating from Clarksburg is presently installing a modular block retaining wall along with hillside site improvements and the installation of a storm sewer system. Project is scheduled to be completed next week.
 - f. Quarry Project – Rock Forge Contracting Company from Amma, WV has been awarded this project. The start date is pending.
 - g. Leon Street off of Andy Street in the Suan Terrace area – WVDEP responded for a 2nd time that this particular project is not eligible for emergency funding. The project is listed as a Category 3 “low priority”. Next week, we will meet with our retained engineers from Ascent Consulting & Engineering and prepare revised engineering and construction estimates.
 - h. Camden Street Bridge – WVDOH Project is still in the demolition phase of the project. The bridge will be replaced with a new bridge structure in the exact location of the current bridge that is being demolished. The project is on schedule to be completed by May 2019. The finished product will still include a pedestrian sidewalk.
 - i. Notre Dame Bridge – Utilities are presently being identified and the DOH is continuing to obtain Right of Way Agreements with private property owners included in the detour route.

FOIA

FOIA request from Sherry Long Stevens and Rhonda Poling, HR Consulting Services LLC, on Wednesday, October 24th, requesting job titles, job descriptions, position classifications information to include salary grades and salary ranges. We responded to their request on Monday, October 29th and the information was provided.

Events

1. Upcoming events at the RGPAC –
 - a. Movie – “Recovery Boys” Friday, November 2nd starting at 7:00 p.m. – doors open at 6:00 p.m.
 - b. Movie – “I Can Only Imagine” Sunday, November 4th at 2:00 p.m.
 - c. Musical Concert – “Vocal Trash” Friday, November 9th at 8:00 p.m.
 - d. Musical Concert – “Paul Cardell” Friday, November 16th at 7:00 p.m.
 - e. Comedy – “Bill Engvall” Saturday, November 17th at 6:30 p.m. and 9:30 p.m. (2 shows)

2. Veteran's Day event at Jackson Square and Parade in Downtown will be held on Monday, November 12th with the ceremonial event beginning at 11:00 a.m. at Jackson Square and the parade beginning at 12:00 p.m. (noon).
3. Clarksburg History Museum will be open to the public from 11 a.m.-3 p.m. on Monday, November 12th. Military artifacts will be part of the exhibit. Displays will include Civil War items, old newspaper articles, pictures, artifacts from World War I and uniforms from the wars in Iraq and Afghanistan. Gift shop will also be open.
4. Post Family Memorial Bridge Dedication – North Ohio Ave. and North Florence Street. This dedication ceremony will take place on Friday, November 16th at 4:30 p.m. on the Montpelier side of the Bridge.
5. Christmas Parade is scheduled for Friday, November 30th starting at 6:00 p.m.