



OFFICE OF  
CITY MANAGER

# CITY OF CLARKSBURG

WEST VIRGINIA

## Manager's Report August 2, 2018 Submitted by Martin G. Howe

### General Updates

1. Landfill Closure Assistance Program (LCAP) – The WV DEP's contract with Capitol Valley Contracting has been canceled by WVDEP Procurement and the Performance Bond has been pulled. DEP Procurement is required to rebid this contract since it has exceeded a year since last bid.
2. Paving – Contract signing and pre-construction meeting will be held on Wednesday, August 8<sup>th</sup> with Bear Contracting. It is anticipated the milling/paving project will begin mid-September.
3. Embankment Failures –
  - a) Lowndes Hill – Ascent Consulting & Engineering has placed this project out to bid:
    - i. The pre-bid meeting is Tuesday, August 7<sup>th</sup> at 10:00 AM in the City Manager's Conference Room.
    - ii. The bid opening is Tuesday, August 14<sup>th</sup> at 2:00 PM in the City Manager's Conference Room.
    - iii. Council to consider awarding bid Thursday, August 16<sup>th</sup>.
  - b) Administration is continuing to work with FEMA on a weekly basis in an attempt to secure funding in a form of reimbursement on four (4) other embankment failure locations.
4. Florence St. – upgrade to the easterly sidewalk and street – The contractor, J. Michael Contracting, LLC has mobilized equipment at beginning of the week. To date as removed 100 feet of existing sidewalk and soil, as well as 50 feet of curb line. The contractor is currently forming 50 feet of new sidewalk and curb. The project is anticipated to be completed within two (2) weeks.
5. Bridge Dedication – 12<sup>th</sup> Street Bridge Dedication, Saturday, August 11<sup>th</sup> at 11:00 AM.

### Economic Development

1. Robinson Grand Performing Arts Center –
  - a) Soft Opening – Saturday, August 4<sup>th</sup>. Doors open at 5:00 PM for invited guests and doors open at 7:00 PM for the General Public.
  - b) Construction Update –
    - i. Drywall installation is complete in the West Addition
    - ii. Installation of Marquee is complete
    - iii. Terrazzo installation is approximately 99% complete
    - iv. Chair installation in auditorium is complete
    - v. Restoration of Ballroom floor is 95% complete
    - vi. Installation of carpet in ballroom is complete

## Police and Fire

1. Police –
  - a) National Night Out – Tuesday, August 7<sup>th</sup> from 6:00 p.m. to 9:00 p.m. at the VA Park/Splash Zone. The Clarksburg Police Department is in need of volunteers to assist.
  - b) Edward Byrne Memorial Justice Assistance Grant – The City will be applying jointly with the Harrison County Sheriff's Department for a grant to utilize for the Community Action Team (C.A.T.). The eligible funding amount will be \$12,699. Council will be required to pass an Inter-local Agreement between the City and County at its August 16 meeting.
  - c) 2010 Ford Explorer – The City of Clarksburg will be donating this vehicle from our police fleet to the Harrison County Sheriff's Department to be utilized for the K-9 Unit. A press release will be forthcoming upon the transfer of ownership.
  - d) Police Civil Service Commission – Had its meeting on Thursday, July 26<sup>th</sup> to schedule the Civil Service Testing for interested applicants:
    - i. Physical Ability Test - Saturday, September 8<sup>th</sup> at 10:00 AM at Robert C. Byrd High School.
    - ii. Written Test – Applicants who successfully complete the physical ability test will be provide an application for the written test which will be conducted on Wednesday, September 26 at 6pm at the Harrison County Senior Center.
2. Fire – All five (5) pumpers and Ladder Trucks passed the annual pump testing. Underwriters Laboratories (UL) will be conducting mechanical testing August 22<sup>nd</sup> on the Ladder Truck.

## Events

1. Laurel Lanes – The Clarksburg-Harrison Housing Authority will be hosting its annual Back to School Party from 4:30 pm – 7:30 pm on Thursday, August 9<sup>th</sup>.
2. Jesus Fest – August 10<sup>th</sup> -12<sup>th</sup> at the Jackson Square Parking Facility.