



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report July 5, 2018 Submitted by Martin G. Howe

#### General Updates

1. Sidewalk Program – As of Thursday, July 5<sup>th</sup>, twenty-nine (29) applications have been distributed and eleven (11) applications have been returned totaling \$20,465.00 towards the \$30,000 budgeted.
2. Road Slippage –
  - a) Administration is continuing to work with FEMA and meeting on a weekly basis as well as providing a significant amount of data.
  - b) Winding Way – CEC Consulting is currently conducting Core Drilling and the roadway will be closed to through traffic during core drilling.
  - c) Ascension/Brannon – Hornor Bros. Engineering will be conducting core drilling July 11<sup>th</sup>.
3. 2018 Paving Program –
  - a) The City is in its 2<sup>nd</sup> year of the 17 year paving program.
  - b) Bid Opening – Held Thursday, June 28<sup>th</sup> at 2:00 p.m. in City Manager's Conference Room, two (2) contractors were present. Bear Contracting was the low bidder in an amount of \$798,890.35. Recommend Council award the bid for a total of \$688,782.10 which will be funded from \$450,000 Levy Fund, \$150,000 TIF Fund and \$88,782.10 Park Board.
4. Service Line Warranties of America (SLWA) – With our on-going partnership with SLWA the waterline protection service mailing went out July 3<sup>rd</sup> and an additional mailing July 17<sup>th</sup>.
5. LCAP – Landfill Closure Assistance Program – Capital Valley Construction (CVC) has completed 8% of the project to date based on pay applications.
  - a) All temporary fencing has been installed
  - b) Some under-drains have been installed
  - c) Sediment Pond 1 – has been cleaned and the spillway structures upgraded to meet WVDEP requirements for storm water management.
  - d) Sediment Pond 2 – has been significantly constructed.
  - e) The DEP has temporarily stopped all LCAP work until CVC obtains updated insurance.
  - f) The scheduled completion date for the project is November 23, 2018.

#### Economic Development

1. Robinson Grand Performing Arts Center –
  - a) Construction Update –
    - i. Drywall installation is 98% complete in the West Addition.
    - ii. Painting in the Main Theatre Building is approximately 95% complete.
    - iii. Storefront installation in Lobby is approximately 98% complete.
    - iv. Light Fixture installation in Main Theatre Building is approximately 95% complete.
    - v. Installation of “sky” mural in Ballroom is complete.

## **Police and Fire**

### **1. Police –**

- a) C.A.T. Shift – Community Action Team – This partnership with the Harrison County Sheriff's Department is focused on chronic problem areas. Since Tuesday, June 19<sup>th</sup> to Wednesday, July 4<sup>th</sup> there have been fourteen (14) traffic stops, forty-two (42) miscellaneous incidents, five (5) warrants served, contact made with fourteen (14) suspicious persons, five (5) arrests and one (1) juvenile petition served.
- b) Police Academy – Two (2) officers – Ganci and Johnson will be graduating from State Police Academy on Friday, July 20<sup>th</sup>. They will then return to complete the FTO (Field Training Officer) 12 week program.

## **FOIA**

1. FOIA request from Amanda Jimenez of NTIS, Inc. dated Tuesday, June 19<sup>th</sup> (received on Friday, June 22<sup>nd</sup>) requesting all records relating to 151 Liberty Avenue for the past five (5) years. A response was provided on Tuesday, June 26<sup>th</sup> that no records were in existence for the requested property.