



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

April 19, 2018

Submitted by Martin G. Howe

#### General Updates

1. Spring Clean-up – As of Wednesday, April 18<sup>th</sup>, the Public Works Department has collected 135.49 tons and has made 128 trips to Landfill using various Public Works trucks with a Landfill tipping fee cost of \$5,151.66. This particular Clean-Up is 36% less than in tons for first eight (8) days in comparison to the most recent October 2017 Fall Clean-Up. The Clean-Up concludes on Friday, April 27<sup>th</sup>.
2. Road Slippage - The City is currently in the process of advertising a Request for Proposal (RFP) from engineering firms to provide engineering services to assist with addressing the road slips throughout the City. All proposals from interested firms are due by Monday, April 30<sup>th</sup>. The administration will interview interested firms and then negotiate a contract for Council to consider at its meeting tentatively on Thursday, May 17<sup>th</sup>.
3. DOH –
  - a. Northview Overpass – Field Review Meeting was conducted on-site on Tuesday, April 10<sup>th</sup>. Assistant City Manager, Anthony Bellotte, attended the meeting. A public meeting will be scheduled this summer for public comment.
  - b. Street Issues – City continues to communicate with DOH regarding conditions of State owned and maintained roadways within City (Main Street/Pike Street, Milford Street, Rt. 98, Joyce Street/Marshall Street/Buckhannon Pike). DOH crews have been out this past week working on these streets.
4. City Streets –
  - a. Public Works Department has begun using hot mix asphalt now that the plants have opened for operation. The City crews have been in the neighborhoods making appropriate road repairs along with sweeper operation and Spring Clean-Up.
  - b. All utility companies (Water Board, Dominion, Frontier) will be contacted to inform them to return to all utility cuts made over the winter and replace and repair with concrete and asphalt.
  - c. Public Works crews are in the process of cleaning approximately fifteen (15) streets that were affected by the recent flood waters.

#### Economic Development

1. Robinson Grand Performing Arts Center –
  - a. Window installation in Ballroom is complete.
  - b. HVAC installation in the Ballroom is complete.
  - c. Installation of wall tiles in first and second floor restrooms is approximately 99% complete.
  - d. Installation of wall assembly around the ADA ramp in the Lobby is approximately 98% complete.
  - e. Framing of upper Balcony Box Seats is approximately 80% complete.
2. TIF Funds – Administration is proposing to replace 577 linear feet of sidewalk and curb on W. Pike Street, N. 6<sup>th</sup> Street and Hewes Avenue. In addition, there will be installation of conduit and pull boxes installed for future new street lights. The administration recommends Council approve an expenditure for \$123,668 from TIF funds and not to exceed \$125,000.

3. Ribbon Cutting – Taqueria Lou Lou (Mexican Restaurant), Tuesday, April 24<sup>th</sup> at 11:00 a.m., located at 1404 W. Va. Avenue.

### **Boards/Commissions**

Planning and Zoning Commission – The City Manager is (re) appointing Patrick Shaffer to the P & Z Commission. This appointment is on Council's agenda under new business for confirmation.

### **Police**

1. Police –
  - a. Testing –
    - i. Physical ability test was held on Saturday, April 14<sup>th</sup>. A total of eleven (11) appeared to participate and seven (7) passed.
    - ii. The written test is scheduled for Wednesday, May 2<sup>nd</sup>.
    - iii. Another physical ability test will be on Saturday, May 5<sup>th</sup>.
  - b. Taser Training – 37 officers were certified for use of tasers throughout the week and 30 officers will be issued tasers. This was made possible with the additional funding provided by Council.

### **FOIA**

1. FOIA request from Lisa Kovach, Monday, April 16<sup>th</sup> requesting copies building permits, citations and fines and any documents in regard to the construction at 105 Brown Street, Clarksburg, WV. We will respond to Ms. Kovach's request on Friday, April 20<sup>th</sup> and the information will be provided to her on Friday, May 4<sup>th</sup>.