



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

September 7, 2017

Submitted by Martin G. Howe

General Updates

1. Chestnut Street Project – The contractor, Mountaineer Contractors, is continuing to work on the installation of the sidewalk and is currently approximately $\frac{3}{4}$ complete. Backfilling between the sidewalk and retaining wall will need to be completed as well as the installation of guardrail. We anticipate the roadway will be milled and paved over the next several weeks. The roadway is anticipated to be open late September.
2. Fall Cleanup - The City's Annual Fall Clean-Up will begin Monday, October 2nd. The Clean-Up will run the weeks of October 2nd through October 6th, October 16th through October 20th and conclude the week of October 23rd through 27th. Full details and route schedule will be posted on the City's website as well as social media sites.
3. Demolition –
 - a. 1319 N. 19th Street – Demolition commenced the week of August 28th. The contractor has since predominately completed the work.
 - b. 407 N. 4th Street – (Former Matador Club) – A permit was issued for asbestos abatement on Wednesday, September 6th, demolition will begin immediately following.
 - c. Galleria – Main Street - Owner has retained a contractor to remove the rear wooden multi-story porch along Traders' Alley. It is anticipated the contractor will commence the week of September 11th.

Economic Development

1. M.O.R.E. (Monticello On-going Revitalization Effort) – “Sledgehammer” Ceremony, 12:00 p.m. noon – 12:30 p.m. – This will officially kick-off the Kelly Miller Gymnasium Project. Volunteers are welcomed to assist with interior demolition of the former gymnasium throughout the week of September 11-15th.
2. Robinson Grand Performing Arts Center – Construction Update:
 - a. USDA Funding – Finance Director, Kim Karakiozis and I had a meeting with USDA officials this week and discussed the various documents which Council will need to approve for the permanent financing. The appropriate resolutions and agenda items will be on Council's next agenda for consideration.
 - b. Construction Update:
 - i. Masonry – The masonry restoration on the West Wall has been completed.
 - ii. The old smoke roof hatch on the stage house as well as the boiler chimney is in process of being removed.
 - iii. Framing in the front lobby for the ticket office has been installed.
3. Ribbon Cuttings –
 - a. Rock Scissors Paper Salon, Friday, September 8th at 11:30 a.m., located at 520 Milford Street, Clarksburg.
 - b. L & L Auvil, Wednesday, September 13th at 12:00 noon, located at 214 Court Street, Clarksburg.

Police/Fire

1. Police – Governors Highway Safety Program – We are in the process of advertising for the coordinator position. All resumes and letter of interest are due by 4:00 p.m. Monday, September 11th.
2. Fire –
 - a. Jeffrey Webb, Jr. will begin as Probationary Firefighter Friday, September 15th and the swearing-in ceremony will be Monday, September 18th at 10:00 a.m. in Council Chambers.
 - b. Fire Civil Service – I am reappointing Jeff Way to the Fire Civil Service Commission. The item is under New Business for Council's confirmation.

Events

1. Black Heritage Festival begins Friday, September 8th through Sunday, September 10th. Friday, September 8th the festival will kick-off at Jackson Square with the Annual Block Party for the youth beginning at 5:00 p.m.
2. Jackson Square –
 - a. The Cultural Foundation of Harrison County will be hosting the WV Music Hall of Fame Trailer for general public viewing on Friday, September 22nd beginning at 2:00 p.m – 7:00 p.m. and Saturday, September 23rd from 10:00 a.m. – 7:00 p.m.
 - b. Area churches gathering together for worship music on Friday, September 22nd from 6:00 p.m. to 11:00 p.m.