



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

October 15, 2015

Submitted by Martin G. Howe

#### General Updates

1. Milford Street –Mountaineer Contractors, Inc. has completed the majority of the paving project on Rt. 19 S. (Milford Street) from West Pike Street to Liberty Avenue. There are street markings and some miscellaneous items which will still need to be completed.
2. South 7<sup>th</sup> Street – Wall/Sidewalk/Curb Replacement – A Notice to Proceed was given to Feline Excavation & Construction, Inc. on Tuesday, October 13<sup>th</sup>. The contractor began the project as of Wednesday, October 14<sup>th</sup>. The project will take approximately 2 weeks to complete. There may be a need to add fencing/barrier along the wall for safety reasons.
3. Fall Clean-Up is continuing through Friday, October 30<sup>th</sup>. In the first week Public Works collected seventy (70) tons of debris and made sixty-five (65) trips to the landfill at a cost of \$2,665.00. Last year we had thirty-three (33) tons at a cost of \$1,258 for the same timeframe.
4. Waldomore – Grant - Received notification from the WV Commission on the Arts that the City was awarded a grant in the amount of \$255,270. This is a Cultural Facilities Grant which the Clarksburg-Harrison Library submitted for electrical upgrades at the Waldomore. The entire project is estimated at approximately \$560,000.
5. YMCA – Steptoe-Johnson will be Bond Counsel for the YMCA loan with the Harrison County Economic Alliance Corporation. The Building Commission Chairman and I have both executed the engagement agreement. Upon the USDA approving the release of the Deed of Trust and forgiveness of loan we will move forward with the closing.
6. Governor's Highway Safety Program – Financial Review was recently conducted by State of West Virginia – no adjustments were to be noted in the review of the records for the grant period ending September 30, 2014.

#### Economic Development

Infrastructure – Lowndes Hill Roadway/Sycamore Street Bridge projects –

- a) Lowndes Hill – Administration is communicating with the State Historic Preservation Office (SHPO) regarding the project and attempting to schedule an on-site meeting. We are verifying if a Section 106 Review is needed for this project.
- b) Sycamore Street Bridge – Administration had a meeting on-site our engineer and Frontier Communications regarding the communication cable currently attached to the bridge and if any agreements exist.
- c) We are in the process of scheduling a public hearing regarding these two (2) projects in November to meet the USDA requirements.

#### Police & Fire

1. Police – Thursday, October 22<sup>nd</sup>, Friday, October 23<sup>rd</sup> and Saturday, October 24<sup>th</sup> the Mountain State MHIT Team will be conducting a blitz in the Cities of Clarksburg and Bridgeport and surrounding neighborhoods. They will be targeting areas that have received complaints of suspicious activity relating to possible drugs and prostitution. These blitz will be conducted from 10am to 11pm each day.

2. Fire – The Physical Ability Tests have been completed, 11 applicants have passed. Civil Service Commission will be conducting interviews on Wednesday, October 28<sup>th</sup> beginning at 4:30pm. The background checks will also be completed.

### **Sanitary Board**

1. SB 234 – Requires the Municipal Utility Water/Sewer to have a working reserve fund. This fund is to be 12.5% of operating revenue, which is approximately \$650,000 for the Sanitary Board. This fund is separate from the R & R Fund (Revenue/Reserve).
2. Spring/Hedge/St. Clair Street Area – As part of the City’s overall plan the Public Works Department installed a new stormwater line in the alley behind Spring Avenue. The residential downspouts will still cause a future issue if not removed. In addition, we have received permission from the WVDOH to install stormwater drains across Haymond Highway, which will divert water into a drainage ditch along Rt. 20 S.
3. WWTP Upgrade – We are projecting substantial completion of the project by mid-March 2016. The CSO cleaning portion of the project will resume in Spring of 2016.

### **Events**

1. WVU vs. Baylor Tailgate party at Jackson Square – Saturday, October 17<sup>th</sup> beginning at 11am.
2. Downtown Trick or Treat – Thursday, October 29<sup>th</sup>. Trick or treating will begin at 5pm – 7pm. Streets will be closed from 4:30pm – 7:00pm.
3. Trick or Treat in the City of Clarksburg will be Saturday, October 31<sup>st</sup> from 6pm -7:30pm.