



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

October 6, 2016

Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a) Contracts 1 & 2 - Reclaim has completed the asbestos abatement and has started razing structures on Lee Avenue. Reclaim's equipment is staged at 1512 W. Va. Ave. to start there next.
 - b) Bid opening was Tuesday, October 4th at 2:00 p.m. – Three (3) contractors' submitted bids. The lowest bid was submitted by Reclaim in the amount of \$89,998. The administration recommends awarding this bid and utilizing the TIF funds.
2. 2016 Milling and Paving – Contractor began milling on Wednesday, September 21st and paving Monday, September 26th. The contractor is 90% completed. We are anticipating paving the Municipal Moose Lot on Saturday, October 8th and striping of the lot on Monday, October 10th.
3. Lowndes Hill Project – Bear Contracting will begin the surface repair phase Monday, October 10th and Tuesday, October 11th. The roadway will be completely closed to through traffic except for YMCA traffic. The YMCA traffic will enter and exit from the Chestnut Hills Van Buren Street side on Monday, October 10th. Then beginning Tuesday, October 11th the YMCA traffic will enter and exit from the downtown portion of 2nd Street. Message boards will be properly displayed. The final asphalt overlay will take place the week of October 24th. The project will be completed by the end of the month.
4. Sycamore Street Bridge – Scheduled to begin setting the launching beam on Thursday, October 6th. The beams for the bridge are scheduled to be delivered Tuesday, October 11th leaving three (3) weeks to complete deck preparation, pave and setting of the guard railing. This project is on track for completion by the end of the month.
5. Fall Clean-Up – The City's Annual Fall Clean-Up will begin Monday, October 17th and run 3 consecutive weeks ending Friday, November, 4th. Full details and route schedule is posted on the City's website as well as social media sites.
6. Pike Street – The WV DOH's contractor has completed paving of Pike Street from Oak Street to N. 27th Street (Adamston). The contractor is completing miscellaneous items such as pavement markings.
7. W. Pike Street at N. Florence Intersection/Radius Improvement – The radius improvement project is out to bid. The bid opening is Tuesday, October 11 and council to consider awarding bid Thursday, October 20th.
8. Employee Benefits – Executed an MOU with Salem International University to offer special affordability tuition for employees for undergraduate and graduate classes/programs.

Economic Development

1. State Office complex – Dedication Ceremony is tentatively set for Monday, October 31st at 3:30 p.m.

Sanitary Board

1. Hewes Avenue – Storm Drainage and Sanitary Sewer Modification Project in preparation for Robinson Grand Performing Arts Center along Hewes Avenue.
 - Pre-bid will be on Wednesday, October 12th
 - Bid opening will be on Wednesday, October 19th at 2:00 p.m.
 - Sanitary Board will meet on Thursday, October 20th to consider awarding contract

Police & Fire

1. Police –
 - a) Received notification our grant within the Task Force was reduced \$2,000.
 - b) Police Civil Service Commission –
 - i) The written test was conducted on Wednesday, September 28th at 6pm at the Senior Center for those twenty (20) whom successfully passed the physical ability test. Eleven (11) candidates appeared to take the test with ten (10) passing.
 - ii) Pre-polygraph questionnaires were to be completed by Wednesday, October 5th.
 - iii) The Chief is in the process of scheduling the polygraphs as well as the psychological tests immediately. Upon receiving these results as well as the backgrounds we will schedule a Civil Service Commission meeting to review the results and findings.
2. Fire –
 - a) The CFD was awarded \$7,000 from the FY 2016 Homeland Security Grant Program to fund spill kits, decon pool and two (2) laptops.
 - b) 1998 Aerial Truck (ladder) underwent its annual inspection on Monday, October 3rd to insure compliance and safety. The truck is in compliance with NFPA standards.
 - c) All five (5) pumper trucks and aerial truck were also pump tested and passed on Wednesday, October 5th.