



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

October 1, 2015

Submitted by Martin G. Howe

#### General Updates

1. Milford Street –Mountaineer Contractors, Inc. has completed the majority of the milling of Rt. 19 S. (Milford Street). They are continuing to construct the ADA ramps at the various points along Rt. 19 S. from West Pike Street to Liberty Avenue.
2. Demolition – Two (2) of the three (3) deeds for structures located at 402 Hornor Avenue and 1403 North 19<sup>th</sup> Street are on the agenda to be transferred to the Harrison County Board of Education. I recommend Council authorize this action.
3. South 7<sup>th</sup> Street – Wall/Sidewalk/Curb Replacement– The City accepted quotes from contractors until Friday, September 25<sup>th</sup> at 2:00 p.m. Five (5) quotes were received. The lowest quote was from Feline Excavation & Construction, Inc. in the amount of \$18,549.00. The contract was awarded and we anticipate work to commence prior to October 19<sup>th</sup>. The project will take approximately 2 weeks to complete.
4. Fall Clean-Up is scheduled to begin Monday, October 5<sup>th</sup> through Friday, October 30<sup>th</sup>. Please be aware, there are no scheduled pick-ups for the week of October 12<sup>th</sup> through October 16<sup>th</sup>. This annual clean-up is an opportunity for all property owners and individuals to clean-up their properties

#### Economic Development

1. Infrastructure – Lowndes Hill Roadway/Sycamore Street Bridge projects – The TOA's for both projects have been executed. The City Engineer has begun preparing for design work on Lowndes Hill. Survey crews have been out working the area for design.
2. Robinson Grand Theatre Project –
  - a) The Tax Credit Agreement with Brian Wishnoff & Associates was executed which will allow for consulting services to include the filing for New Market Tax Credits, Historic Tax Credits, and/or Renewable Energy Tax Credits.
  - b) Capital Campaign – The Administration interviewed two (2) Capital Campaign firms. We are in the process of reviewing the agreement. I anticipate the agreement will be completed shortly.

#### Police & Fire

1. Police –
  - a) Police – Physical Ability Test was Saturday, September 19<sup>th</sup>, twelve (12) applicants passed and will move onto the next phase.
  - b) Police Civil Service Commission (PCSC) – They had their meeting Thursday, October 1<sup>st</sup>. The PCSC approved another physical ability test to be conducted at 10am on Saturday, November 7 at RCB High School. Any candidate whom passes will then take the written exam on Wednesday, November 18 at 6pm, which will be held at the Harrison County Senior Center.
  - c) Police – One (1) candidate, Nicholas Walters, graduates from the State Police Academy Friday, October 9<sup>th</sup>. He will begin Field Training Officer (FTO) program on Thursday, October 22<sup>nd</sup>.

2. Fire –

- a) Fire - 1994 International/Pierce Pumper Truck – This pumper truck was placed out for bid as surplus property on Govdeals.com on Tuesday, September 15<sup>th</sup> with a minimum bid of \$5,000. The auction closed on Wednesday, September 30<sup>th</sup> with a high bid of \$15,100.00. The City will receive a wire transfer upon completion of the sale. These proceeds will be placed in the Rainy Day Fund.
- b) Fire – One (1) of the two (2) Physical Ability Tests have been completed, eight (8) applicants have passed. The next Physical Ability Test is scheduled for Saturday, October 3<sup>rd</sup>.