



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

May 18, 2017

Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a) The Slum & Blight List is on Council's agenda for approval. I recommend Council approves as presented. This will allow for the Urban Renewal Authority (URA) to raze these structures.
 - b) The URA has approved a non-binding term sheet with MVB Bank. Once the loan documents are received and reviewed the URA will consider approving. The City will be the Guarantor on the loan.
2. LCAP – Landfill Closure Assistance Program –
 - a) Mandatory Pre-bid meeting – Wednesday, May 24th at 11:00 a.m.
 - b) The bid opening will be held on Wednesday, June 21st at 10:30 a.m.
3. Proposing Ordinances: The administration is currently working with the City Attorney in drafting a proposed ordinance to assist in addressing nuisance properties and illegal activities. These will be discussed at an upcoming work session;
 - a) Drug House/Disorderly House Ordinance
 - b) Rental Property Registration & Inspection Ordinance
4. 2nd St. Island Beatification Project – The project includes all new plants and trees as well as a new welcome sign. Ecology Landscaping & Reclamation is the landscaper and Clarksburg Uptown is partnering with the City to fund the project.
5. YMCA – HVAC Replacement Project – The project has been completed and an open house is in the process of being scheduled.
6. Sidewalk Improvement Program – The City began accepting applications for the 2017 program on Monday, May 1st. To date there has been 30 applications handed out and 11 returned.

Economic Development

Robinson Grand Performing Arts Center-

- a) New Market Tax Credits/State & Federal Historic Tax Credits. We are continuing to work with the various Community Development Entities to move toward closing near the end of June.
- b) East Addition – two (2) caissons were installed earlier in week, there are a total of twelve (12) to be installed. We anticipate the installation will be completed by early next week.
- c) West Addition – Excavation has been completed. The first concrete pour for the west elevator pit was completed on Wednesday, May 17.
- d) Front Interior Lobby – excavation of this area is 95% complete.

Sanitary Board

Dale Avenue Sanitary Sewer System Improvement Project –

- a) Bid opening has been rescheduled for Thursday, June 1st at 10:00 a.m.
- b) Sanitary Board will consider awarding bid Tuesday, June 13th.