



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

May 4, 2017

Submitted by Martin G. Howe

#### General Updates

1. YMCA – HVAC Replacement Project – The boilers, pool heater and pumps are set. The plumbing lines and duct work has been completed.
2. Olymbec –
  - a) Old Stonewall Parking Facility – Work has resumed as of Monday, May 1<sup>st</sup>. They were awaiting a particular stone to be delivered that had the Olymbec logo which is part of the new wall. The concrete is being poured to complete the wall portion of the project. Work will continue as planned.
  - b) Chase Building – Olymbec will begin replacing windows beginning Monday, May 8<sup>th</sup>. Modoc Alley will be closed for approximately 2-3 weeks. Other partial street closures for S. 3<sup>rd</sup> St. and one (1) lane of Main St. will be announced later.
3. Sidewalk Improvement Program – The City began accepting applications for the 2017 program on Monday, May 1<sup>st</sup>. To date there has been 16 applications handed out and 4 returned.

#### Economic Development

1. Robinson Grand Performing Arts Center-
  - a) Masonry cleaning has commenced on the upper center portion of the front side of Pike Street.
  - b) The contractor has closed the sidewalk and has a dedicated walkway.
  - c) The Marquee has been completely removed. The steel in place will be utilized for the new marquee.
  - d) The theatre seating subcontractor is scheduled for a site visit next week.
  - e) An average of 31 construction workers a day have been in building working.
2. Ribbon Cuttings –
  - a) Nonnies Niche, Wednesday, May 10<sup>th</sup> at noon, located at 135 N. Ohio Avenue, Clarksburg, WV.
  - b) Village Caregiving Ribbon, Thursday, May 18<sup>th</sup> at noon, located at 244 E. Main Street, Clarksburg, WV.

#### Police & Fire

1. Police –
  - a) Drug Enforcement Intergovernmental Agreement – The Cooperative Agreement between Cities of Bridgeport and Clarksburg and the County Commission to the Sheriff Department has been executed by both cities. The Agreement is being sent to County for approval.
  - b) Bike patrol will begin Monday, May 8<sup>th</sup> – constant visible police presence will be in downtown and Glen Elk.
  - c) Police Civil Service Commission – Will administer tests and examinations in connection with promotion to the rank of Lieutenant and Sergeant on Monday, May 22<sup>nd</sup> at 6:00 p.m. at the Harrison County Senior Citizens Center.
2. Fire – Completed interviews for two (2) vacancies. We anticipate the start date for these two (2) new probationary firefighters will be Tuesday, May 16<sup>th</sup> and Wednesday, May 17<sup>th</sup>. They will be required to go through a three (3) year apprenticeship program. The swearing in will be Tuesday, May 16<sup>th</sup> in Council Chambers.

## Sanitary Board

Dale Avenue Sanitary Sewer System Improvement Project – Bids are being accepted to install approximately 360LF of gravity sewer pipe from South Chestnut to Sumner St.

- a) The non-mandatory pre-bid meeting was held Thursday, May 4<sup>th</sup> at 10:00 a.m. Seven (7) general contractors attended and we are aware of interest from one (1) other general contractor.
- b) Bid opening is scheduled for Thursday, May 18<sup>th</sup> at 2:00 p.m.
- c) Sanitary Board will consider awarding bid Tuesday, May 23 at 2:30 p.m.

## FOIA

Patrolman Mark E. Waggamon, II filed a FOIA request on April 3, 2017. Lt. Snider spent 5 hours gathering requested documentation. Kelly Lanza took 3 days to redact names from reports and reproduce the items requested. There were approximately 500 copies were made. Patrolman Waggamon did not appear to review the requested material.