



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

March 16, 2017

Submitted by Martin G. Howe

General Updates

1. 2016 Audit – Tetrick & Bartlett completed the 2016 Municipal Audit and Sanitary Board Audit. Both audits were unqualified (clean opinion) with no findings.
2. Chestnut Street Project – Communicated with Division of Highways regarding the status of the project. The final phase of the project should be advertised for bid late April.
3. Notre Dame Arch Bridge – (Replacement Bridge) Received notification for the Preliminary Field Review meeting for March 22nd. One of the items for discussion is traffic control.
4. YMCA- HVAC Project – City Plumbing and Heating are planning to begin the HVAC Project, April 10. The project is estimated to take approximately four full weeks to complete.
5. Effective Wednesday, March 1st, Mr. Tom Brown has been appointed as the City Engineer and will focus primarily within Code Enforcement and on an as-needed basis with the Public Works Department for various projects.
6. Planning & Zoning – I am re-appointing David McMunn and Dortha Parsons to the P&Z Commission. These are on the agenda under New Business to confirm appointments.

Economic Development

1. Robinson Grand Performing Arts Center-
 - a) Demolition in front of lobby is 75% complete. Interior demolition of the lobby area, removing the ceiling, floor and ramp will continue over the next two weeks.
 - b) Pittsburgh Stage will also begin removing the rigging at the end of the month.
 - c) Electricians are on-site installing conduit in the balcony and attic areas.
 - d) The three (3) sets of four glass doors have been removed and have been stored at the City's Logan Building.
 - e) Hewes Ave. Sewer Project – The contractor has completed the project as of Friday, March 10, 2017.
2. Ribbon Cutting – Seachrist, Kennon & Marling, AC, Friday, March 24th located at 230 W. Pike Street, Suite 305 (Inside Huntington Bank Building) at noon.

FOIA

Received a FOIA request on Wednesday, March 13, 2017 from Law offices of Chanin Krivonyak requesting any and all records and recordings associated with Jennifer Mills aka Jennifer Woodson from January 2001-Present.