



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

July 21, 2016

Submitted by Martin G. Howe

General Updates

1. Demolition –
 - a) The bid opening was held on Wednesday, July 20th. There were 15 total structures which were separated and bid by three (3) separate contracts. Four (4) contractors submitted bids on the various contracts. It is recommended that the contracts be awarded as follows:
 - Contract #1 – Reclaim Company, LLC - \$55,500.
 - Contract #2 – Reclaim Company, LLC - \$31,750.
 - Contract #3 – Empire Builders, Inc. - \$70,500.
 - b) \$135,250 will be expended from the City's TIF Funds and \$22,500 from Financial Stabilization Fund.
2. 2016 Milling and Paving – The Bid Specifications are currently being finalized. We anticipate utilizing the following schedule:
 - Advertise for bids, Thursday, July 28 and Thursday, August 4.
 - Pre-Bid Meeting (non-mandatory) Wednesday, August 10 @ 10AM.
 - Bid opening, Wednesday, August 17 @ 2PM.
 - Council to consider awarding bid, Thursday, August 18.
3. Waldomore – The State Historic Preservation Office (SHPO) has approved the additional work to replace (2) additional doors as well as the flooring/structural repair for the first floor area.
4. Mountain Opportunities Corporation – has notified the City that they are proposing to develop two (2) structures comprising of a total of four (4) new residential units on N. 22nd Street within Riverside Addition of North View.

Economic Development

1. Robinson Grand Performing Arts Center –
 - a) Capital Campaign – The contract with Progressivity was approved by Council in May, with a three (3) month renewal. This renewal has been executed to continue services for the remaining three (3) months.
 - b) Veritas Contracting was approved a contract addition to remove the orchestra pit area in the amount of \$1,620. They are 100% complete with their entire contract.
2. Proposed TIF – District No. 2 and Mountaineer Energy Park, MCP Real Estate Holding, LLC purchased the approximate 115 acres near/between N. 4th Street and N 12th Street and Ohio Avenue for mixed use development; residential, industrial and office. The proposed TIF amount is approximately \$3.6 million and not to exceed \$5 million for the purpose to develop public infrastructure. Items pertaining to the TIF are on Council's Agenda; Administration recommends approval.
3. Ribbon Cutting –
 - a. My Little Cupcake - at their new expanded location, 331 W. Main Street, Monday, July 25 at Noon.
 - b. Replays Media – retro game stop and cyber-café, 217 W. Pike St., Thursday, August 10 at Noon.

POLICE & FIRE

Police –

- a) Civil Service Commission – Roger Diaz is my appointment to the Civil Service Commission and is under New Business for confirmation.
- b) National Night Out - Tuesday, August 2 6PM – 9PM VA Park & Splash Zone.

FOIA

Mack Cottrill submitted a FOIA request July 18 requesting the list of all the houses on the demolition list as well as all the houses which were placed out to bid as of July 18. This information will be provided on Friday, July 29.