



OFFICE OF  
CITY MANAGER

# CITY OF CLARKSBURG

WEST VIRGINIA

## Manager's Report

July 16, 2015

Submitted by Martin G. Howe

### General Updates

1. Finance –Audit – The Audit Selection Committee completed interviewing the Auditing Firms. Upon completing the scoring calculations recommendations will be submitted to Council to consider an agreement with selected firm on Thursday, August 6<sup>th</sup>.
2. Paving – Notice to Proceed was issued to Dodd General Contractors on July 9<sup>th</sup>. We expect the milling work to commence on Thursday, July 23<sup>rd</sup>.
3. Surplus Property – Two (2) properties were placed out for sealed bids – 121 Sheridan Street and the former Public Works property at Dane Street/Harvey Street. Staff recommends awarding these two (2) properties:
  - a) 121 Sheridan Street – The bid opening was held on July 8<sup>th</sup> at 10:00 a.m. Received one (1) bid from Roy Randolph in the amount of \$1,000.00.
  - b) Property at Dane Street/Harvey Street – The bid opening was held on Monday, July 13<sup>th</sup> at 10:00 a.m. Received two (2) bids with the highest bid being submitted by Premier Energy Services, LLC in the amount of \$15,000.00.
4. Utility Service Partners – Our partnership for utility line repairs for private laterals will begin another campaign between September 1<sup>st</sup> and October 30<sup>th</sup>.
5. Planning and Zoning Commission – The City Manager's appointment to the P & Z Commission is Mateen Abdul-Aziz. This appointment is on Council's agenda under new business for confirmation.
6. Google – Let's Put Clarksburg on the Map – The workshop seminar will be Wednesday, July 22<sup>nd</sup> from 9:00 a.m. – 10:30 a.m. at the Caperton Center, 2<sup>nd</sup> Floor Computer Lab. There are 20 spaces available and have filled 18. There will be other dates announced in the future.

### Boards/Commissions

1. Sanitary Board - Waste Water Treatment Plant - On July 7<sup>th</sup> the main gate at the Waste Water Treatment Plant was shut down to allow for the removal of two (2) existing 24" gate valves and associated piping and to complete installation of two (2) new gate valves. The DEP approved the shut down and there were no overflows.
2. The Industrial Sewer Use Ordinance is in need of updating which is located on the agenda under New Business. Staff recommends this update be approved.

### Events

1. The 5k Glow Run benefiting the West Virginia Italian Heritage Festival will be Saturday, July 18<sup>th</sup> at 9:00 p.m. Following the Glow Run there will be a celebration held in Jackson Square "Glow in the Square".
2. 10<sup>th</sup> Annual Glen Elk Music, Wine & Art Festival will be Friday, July 17<sup>th</sup> and Saturday, July 18<sup>th</sup>.
3. Jesus Fest will run Friday, August 7<sup>th</sup> thru Sunday, August 9<sup>th</sup>.