



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

February 19, 2015

Submitted by Martin G. Howe

General Updates

1. Budget 2015-2016 – Distribution of proposed budget. There will be a Budget Work Session on Thursday, February 26th at 4:00 p.m.
2. Address/Mapping – There is one (1) remaining small area within the City that still had Route numbers. The administration is currently working with the County Emergency Management Personnel to issue physical addresses and proper notification to residents and all emergency personnel of the change.

Economic Development

1. Robinson Grand Theatre – WYK is continuing to work on the Section 106 review. They will be meeting in early March with the USDA and SHPO (State Historic Preservation Office).
2. State Office Building – Contractor continuing with erecting structural steel as well as decking. The next scheduled progress meeting will be at 2:00 p.m. on Thursday, March 12th.
3. Annexation – The one (1) property recently annexed (MCP Mountaineer Energy Park) needs to be referred to P & Z for Zoning Classification.

Police & Fire

Police Civil Service Commission – A meeting will be held Monday, February 23rd at 2:00 p.m. The PCSC will review the remaining results from polygraph test of the remaining candidates. The psychological test is being scheduled for March.

Boards/Commissions

1. Sanitary Board - Public Service Commission – The March 3rd Hearing at the Library to satisfy a formal Complaint from some residents on EB Saunders Way has been cancelled. The PSC accepted the additional monitoring and other actions agreed to by the utilities, as long as residents agree.
2. Planning and Zoning Commission – The City Manager's appointment to the P & Z Commission are J. Patrick Shaffer, Tim Wells and Chris Meighen. These appointments are on Council's agenda under new business for confirmation.
3. Library Board – Finance Director, Frank Ferrari and I attended the Library Board meeting Wednesday, February 18th. We had discussed the library grounds as well as the Waldomore building. We are currently researching items which we can assist the Board. It was also decided that Frank and I would attend a yearly meeting to further continue the well-established lines of communication.