



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

February 18, 2016

Submitted by Martin G. Howe

#### General Updates

1. Budget 2016/2017 – Distribution of 2016-2017 Budget to Council Members. The Mayor has scheduled a Budget Work Session for Wednesday, February 24<sup>th</sup> at 4:00 p.m.
2. LCAP – Landfill Closure Assistance Program – The design plans that were submitted in 2015 were reviewed by DEP staff of the Solid Waste Permitting Unit and has prepared the draft solid Waste Facility Permit. The public notices are being advertised Saturday, February 13<sup>th</sup> and Saturday, February 20<sup>th</sup>. Public comment period will conclude on Monday, March 14<sup>th</sup>.

#### Economic Development

1. Lowndes Hill and Sycamore Street Infrastructure Project – Received notification from the USDA that the Letter of Conditions was sent out today. It will be placed on the March 3<sup>rd</sup> Agenda for Council's approval for authorization.
2. Chestnut Street – The contractor, Marks Drilling, will be closing the area effective Monday, February 29<sup>th</sup>. The detour routes will be in effect.

#### Police & Fire

1. Police –
  - a) The Psychological Testing was completed Wednesday, February 10<sup>th</sup>. We expect to receive the results within two (2) weeks.
  - b) The Police Civil Service Commission (PCSC) has completed interviews of eleven out of twelve (12) candidates as of Wednesday, February 17<sup>th</sup>.
  - c) Anticipate the PCSC certifying the eligibility list by early March.
2. Police – Administration is working on MOU for Clarksburg-Harrison Housing Authority and City to execute for the Police sub-station in North View. Anticipate the Housing Authority reviewing/approving prior to Council's meetings Thursday, March 3<sup>rd</sup>, at which time Council will consider approving.

#### FOIA Requests

A FOIA request was submitted on Wednesday, February 10<sup>th</sup> by The Providence Journal for information pertaining to Howard W. White, Jr., D.O.B. 06/08/1941. We have no information on the individual to provide.

#### Events

Celebration of Black History Month – Saturday, February 27, 2016, at the Harrison County Senior Center from 6:00 – 8:00pm. There will be Art Exhibits, Poems and Music.