



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

December 3, 2015

Submitted by Martin G. Howe

General Updates

1. Chestnut Street – The bid opening will be Tuesday, December 8th at 10:00 a.m. in Charleston.
2. Lowndes Hill - YMCA – The Municipal Building Commission approved the First Reading of the Lease Revenue Bond to acquire the Lowndes Hill property. I recommend Council also approve under new business.
3. Rocky's Building – This is a City-owned building. As part of our planning for future activities at Jackson Square and remodeling of the building, a new roof has been installed at a cost of \$16,250. The Public Works personnel are currently demolishing the interior to prepare for future design.
4. Urban Renewal Authority (URA) – My re-appointment to this board is John Madia. His term has expired on the Board, therefore I recommend that Council confirm my appointment under new business.

Police & Fire

1. Police Civil Service Meeting – PCSC will be meeting Tuesday, December 8th at 5:45 p.m. for the following:
 - a) One (1) of the applicants removed from the eligibility list requested a hearing to contest being removed.
 - b) PCSC will also be reviewing backgrounds completed for applicants within the 2nd group testing.
2. Police – Check presentation resulting from the investigation of the Hot Stuff/Cool Things matter will take place on Wednesday, December 9th at 1:30 p.m. at RCB High School.

Sanitary Board

Spring/Hedge/St. Clair Street Area – Sanitary Board approved and awarded contract to low bidder Bear Contracting in the amount of \$95,925 with an additional \$3,600 for asphalt paving.

- a) The contract signing and pre-construction meeting was held on Tuesday, December 1st.
- b) The contractor has begun ordering the necessary supplies for the project. The project has a completion time period of sixty (60) days, with an allowance for weather related delays.

FOIA Requests

Douglas Dorrer – 204 E. Main Street – submitted the following request for information:

1. Results of voting of each City Council member on the vote for B&O Tax reduction on Retail & Manufacturing.
2. List of all Federally contracted businesses for years 2013, 2014 and 2015 that paid B&O Taxes to the City specifically for:
 - a) FBI CJIS Center
 - b) Biometrics (known as Keeley Building)
347 Main Street
Clarksburg, WV 26301
 - c) Derek Hotsinpillar Federal Building
320 W. Pike Street
Clarksburg, WV 26301

3. List of B & O Taxes for years 2013, 2014 and 2015 for the following businesses:
 - a) The 5th Floor – Richard and Catherine Goings
 - b) Embellishments – Catherine Goings
 - c) Wicked Sisters – Catherine Goings
 - d) REG Developers – Richard and Catherine Goings
 - e) Malfregeot Enterprises – James Malfregeot
 - f) Malfregeot, Inc. – James Malfregeot
 - g) Gary Bowden Advertising & Marketing – Gary Bowden

Responded to request on Monday, November 30th. The information pertaining to items 1 and 2 will be made available on Friday, December 18th at 9:00 a.m. The items listed in Request Number 3 (a) – (g) are considered protected information and therefore no tax information will be provided. The list of accounts will be provided as to whether or not they are current or delinquent.