



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report August 6, 2015 Submitted by Martin G. Howe

General Updates

1. Finance – Audit – The Audit Selection Committee recommends Tetrick & Bartlett PLLC be selected as the Auditing Firm to perform audit for year ending 2014/2015 and 2015/1016.
2. Paving – The milling work commenced on Thursday, July 23rd and has been completed. The Public Works Department is currently doing the clean-up of the milling. We anticipate the paving to be completed by the end of August.
3. Milford Street – Bid opening was on Tuesday, August 4, 2015, in Charleston at the DOH office. The apparent low bidder was Mountaineer Contractors, Inc. The Administration is in the process of scheduling a meeting with DOH officials to review the project.
4. Google – Let's Put Clarksburg on the Map – We will be hosting our 2nd Google workshop on Wednesday, August 19th at 6:00 p.m. in the Computer Lab Room 206, Caperton Center.
5. South 7th Street – Wall/Sidewalk/Curb – the Administration is obtaining three (3) written contractor's estimates to complete corrective action on this repair. All quotes are due by Monday, August 10th at 12 noon. The sidewalk has been condemned and not open for several years. The Administration will execute a contract with the successful contractor to begin work ASAP. This is a safety issue and the stability of the wall and roadway needs addressed.
6. Demolition – Landscapes Plus finalized all paperwork. A permit was issued for asbestos abatement and demolition of 402 Hornor Avenue, 501 S. 5th Street, 1401 and 1403 N. 19th Street.
7. Salt/Cinders – Our contractual quantity to purchase salt has increased from 650 tons to 750 tons at a cost of \$89.46/ton for a total of \$67,095. The contractual per tonnage amount last year was \$116.51/ton.
8. Request for Proposals (RFP) – An RFP for uniform rental and cleaning of rugs and mats for City Hall, Public Works Department, Waste Water Treatment Plant and Parks and Recreation is being finalized to be advertised. The proposals will be due by mid-September and the contract is to be signed by Thursday, October 1st.

Economic Development

1. Biometric Technology Center – Dedication ceremony will be held on Tuesday, August 11th at the new facility located in Clarksburg at the FBI-CJIS Facility. The new structure is a 360,000 sq. ft. building used by Biometrics (Department of Defense) and FBI.
2. State Office Building – Contractor's continuing to progress on the building. Many exterior improvements can be seen coming to fruition. The main parking lot and auxiliary parking lots will be paved with the base course as well as light post bases being constructed and poles erected. The exterior masonry work is continuing and additional scaffolding being erected to complete West side of building.

3. Brownfields Program – On Tuesday, August 11th, Assistant City Manager Anthony Bellotte will be meeting with the EPA Region 3 Hazardous Sites Cleanup Division Director and Chief Brownfields & Land Revitalization Branch as well as WVDEP Director of Land Restoration Division regarding our past successful three (3) Brownfields Projects and potential new sites – Rolland Glass & Anchor Hocking.
4. Business/Tech Center – Railroad Side Track – Fritz, Rumer and Cooke completed vegetation control along the City owned rail within Business Park.

Police/Fire

1. Police - Officer Nathan Paugh – Completes the FTO (Field Training Officer) Program Monday, August 10, 2015 and will then move onto patrol.
2. Fire –
 - a) The Sutphen S-4 Pumper Truck was delivered on Wednesday, July 22nd. This cost was \$420,649.00. This truck was ordered in November 2014.
 - b) The 1995 International 4900 Series Pumper Truck will be sold as surplus property in the future.

Events

1. Jesus Fest will run Friday, August 7th thru Sunday, August 9th.