



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

April 20, 2017

Submitted by Martin G. Howe

General Updates

1. YMCA – HVAC Replacement Project – The removal and demo phase of the old HVAC and some duct work has been completed. The boiler was set in place Wednesday, April 19th and the contractor is expected to have pipe delivered by Friday, April 21st. The new duct work will begin to be installed starting next week.
2. Olymbec –
 - a) Old Stonewall Parking Facility – (Located at the corner of S. 2nd St. and Washington Ave.) At the beginning of April, Olymbec applied for and received a permit to begin renovating the Parking Facility. The project includes a new wall as well as railing for pedestrian safety. The project is expected to take approximately 1 month to complete.
 - b) Chase Building – Olymbec is tentatively scheduled to have a partial street closure in early May for S. 3rd Street and Main Street as well as Modoc Alley as they will begin replacing all windows in the building.
3. Sidewalk Improvement Program – The City will begin accepting applications for the 2017 program on Monday, May 1st, 2017 through Wednesday, June 1, 2017, until the budgeted funds are exhausted. Applications will be available in the Code Enforcement Office. All projects must be completed by Monday, July 31, 2017.
4. Code Complaints – Two (2) separate complaints were filed in December 2016 by Tom Jacquez and Carol Howard with the WV State Board of Registration for Professional Engineers. These complaints have been reviewed and dismissed. There have been a plethora of complaints filed by Mr. Jacquez which have all been unfounded.

Economic Development

1. Robinson Grand Performing Arts Center-
 - a) The sub-contractor, Diesel Drilling is approximately 80% completed with the drilling and installing the caissons on the West side of the building. We anticipate that they will relocate to the east side mid next week to begin drilling and installing the caissons.
 - b) Approximately 90% of the scheduled interior demo of the building has been completed.
 - c) Demo of the marquee will commence within the next week and a half.
 - d) Intermittent Street Closing – Hewes Avenue from Tuesday, May 2nd – October 3rd will be for general construction concerns. Five (5) businesses/agencies and one (1) resident were notified.

Police & Fire

1. Police –
 - a) Fourteen (14) officers will be recognized at the Bureau of Emergency 911 Banquet on Friday, April 21st.
 - b) Police Civil Service Commission – A meeting has been scheduled for Tuesday, April 25th to set the date for promotional testing for the ranks of Lieutenant and Sergeant.
2. Fire – We will be interviewing for one (1) vacancy within the Fire Department due to a recent resignation. There may be an additional vacancy which we will be prepared to hire for as well.

Sanitary Board

1. **WWTP Dedication** – We are currently tentatively scheduling a dedication for the Waste Water Treatment Plant, Thursday, May 4th at 11:00 a.m. – 2:00 p.m.

2. **Dale Avenue Sanitary Sewer System Improvement Project** – Plans are to install approximately 360 LF of gravity sewer pipe along with 3 manholes, and private lateral connections, as well as sidewalk, driveway and asphalt street repair from South Chestnut Street to Sumner Street. Bid opening Thursday, May 18th at 2:00 p.m. The Sanitary Board will consider awarding the bid at their meeting Tuesday, May 23rd at 2:30 p.m.