

Manager's Report
September 19, 2013
Submitted by Martin G. Howe

Follow-up/General Updates

1. Ohio Ave Project – The contractor has completed the project. The administration is in the process of scheduling a meeting with our Engineer and Contractor to do a final walk-thru and a Punch List inspection.
2. Paving – Dodd Contracting has completed this year's annual Paving Program. The final cost was \$291,660.93 which was \$28,340 under budget.
3. Demolition –
 - a) URA (Urban Renewal Authority) – The administration is in the process of gathering additional information for the West Virginia Housing Development Fund. Upon submitting the information, the Administration along with the URA (Urban Renewal Authority) Legal Counsel will be meeting with the WVHDF to attempt to finalize documents. The bid opening is scheduled for Monday, September 30th.
 - b) The Pre-bid meeting was held on Wednesday, September 17th. Eleven (11) contractors attended the non-mandatory pre-bid meeting.
 - i. Discussed and reviewed one (1) contract which the City will be accepting sealed bids.
 - ii. Discussed and reviewed five (5) contracts consisting of thirty-nine (39) structures which the Clarksburg Urban Renewal Authority will be considering.
 - c) Feline Contractors completed the abatement of all ACM (asbestos containing material) from 422 S. 5th Street (Jaquinta and Son Building) on Friday, September 13th, 2013. Our crews will begin this demolition on Monday, September 23rd.
 - d) These five (5) properties have been confirmed as asbestos free and are ready for demolition. The required, ten (10) day notification was provided to the WVDEP (West Virginia Department of Environmental Protection). After 422 S. 5th Street is completed the crew will move the equipment accordingly to complete the other four (4) in no particular order.
 - 622 Locust Avenue (small shed)
 - 920 S. Chestnut Street (small)
 - 116 Dodge Court (fire burnt structure)
 - 324 Glen Ave
4. Fall Clean-up is scheduled to begin Monday, September 30th through Friday, October 25th. Please be aware, there are no scheduled pick-ups for the week of October 14th through October 18th. This is an opportunity for property owners and individuals to clean-up their properties.

Economic Development

1. Business & Technology Park – The contract signing was held Friday, September 6th with the West Virginia Department of Transportation, Public Port Authority. This will entitle the City to receive the \$266,000 Grant to make the pertinent infrastructure improvements to the Rail Spur Line, that services the Industrial Park. We are in the process of finalizing the construction plans with Fritz, Rumer and Cooke Co., to send to the Port Authority for approval.

Police & Fire

1. Fire – The administration has begun interviewing eligible candidates from the current Civil Service List. We anticipate hiring this new Firefighter by Tuesday, October 1st, 2013.
2. Police – The City of Clarksburg Police Department submitted an application in conjunction with the Harrison County Commission for funding to purchase new equipment. They were awarded the Edward Byrne Memorial, Justice Assistance Grant (JAG) and the City received their full requested amount of \$16,411.00. The funds will be utilized to increase the number of police cruisers that are equipped with in-car cameras.