



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

September 18, 2014

Submitted by Martin G. Howe

General Updates

1. State Office Building Project – Empire Builders provided their ten (10) day Notice to the WV DEP for the demolition of 160-162 Washington Avenue. We anticipate Empire Builders will be onsite beginning on or about Thursday September 25th.
2. Stonewood Water Line Project – A mainline installation of a waterline servicing the City of Stonewood from Nutter Fort has crossed through and has affected approximately three (3) Clarksburg city streets within the area: Cimarron, Shawnee and Mandan Road. Our roads should be repaired within the next three (3) weeks, by Stonewoods Contractor.
3. National League of Cities (NLC) iSave Program – City has been working with the NLC on a new program to provide residents an affordable way to manage health and wellness costs. We are aiming at launching the program in mid-October.

Boards/Commissions

1. Building Commission –
 - a. Conducted their meeting on Tuesday, September 9th. The Commission approved the purchase of a leased Street Sweeper in the amount on \$171,400.
 - b. Capital Improvement, City Hall Roof –
 - The non-mandatory pre-bid meeting for the City Hall Roof was held on Wednesday, September 17th.
 - Four (4) Contractors attended the pre-bid meeting.
 - The bid opening is set for Thursday, September 25th at 2pm.
 - If contract is awarded soon after Thursday, September 25th the contractors whom were present believed the project could be completed by end of November 2014.
 - c. Building Commission is scheduled to meet Monday, September 29th at 9:30am to consider awarding bids.
2. Water Board – They hosted their pre-bid meeting Tuesday, September 16th. The bid opening is scheduled for Thursday, October 2nd, at 10am. which includes the following:
 - a. Cleaning and repainting four (4) water storage tanks.
 - b. Water Meter Replacement Project.
 - c. Repair to an area in Summit Park.
 - d. South Chestnut Street Waterline Replacement, estimated at \$475,000. This project is estimated to take ninety (90) to one-hundred (120) days to complete and will include the following:
 - Replacing and reactivating twenty inch (20”) line that is located along the upper hillside.
 - Substantial line replacement including sixteen inch (16”) and eight inch (8”) lines in the middle of the street.
 - Replace all valves.
 - Replace and connect all customers' service lines.

Events

1. 9/11 Heroes Run – Saturday, September 20th, 5K and One (1) Mile “Fun Run/Walk” for the Travis Manion Foundation. Registration is at Jackson Square starting at 8am and races begin at 10am.