



OFFICE OF  
CITY MANAGER

## CITY OF CLARKSBURG

WEST VIRGINIA

### Manager's Report

October 3, 2013

Submitted by Martin G. Howe

#### Follow-up/General Updates

1. Demolition – The bid openings were held on Monday, September 30<sup>th</sup> at 2pm. The City of Clarksburg had one (1) contract out for sealed bid consisting of three (3) structures, which one (1) was a Deductive Alternate. We received six (6) bids; the lowest total base bid was in the amount of \$92,395 by Feline Excavation & Construction. I recommend at this time that the Deductive Alternate (\$15,600) not be awarded and therefore recommend Council award this bid in the amount of \$76,795. If the owner does not have the demolition completed on the Deductive Alternate (Former 911 Building on Rt. 19N.), we will execute the change order administratively to have completed near the end of this contract.
2. LCAP (Landfill Closure Assistance Program) – This is the Landfill Closure Project being conducted by the DEP (Department of Environmental Protection) at no cost to the City.
  - Bid period tentatively set for February and March 2014.
  - Anticipate the DEP awarding the contract in April 2014.
  - The contractor will begin the closure in May with the projected completion date of September 2014.
3. Fall Clean-up is continuing through Friday, October 25<sup>th</sup>. Please be aware, there are no scheduled pick-ups for the week of October 14<sup>th</sup> through October 18<sup>th</sup>. This is an opportunity for property owners and individuals to clean-up their properties. For the first three (3) days we have collected twenty-five (25.04) tons of debris. Today, October 3<sup>rd</sup>'s haul and Friday's are expected to exceed 30 tons.

#### Police & Fire

1. Police –The City has received confirmation from the West Virginia Department of Transportation, Division of Motor Vehicles that our Highway Safety Grant proposal has been approved for \$661,500. This award is used to continue the West Virginia High-Technology Corridor Regional Program.
2. Police Personnel –
  - a) Friday, September 27<sup>th</sup> the Police application posting period closed. The City received sixty-one (61) applications. The Eligibility Process will start with the Physical Agility Test on Saturday, October 12<sup>th</sup>.
  - b) Clarksburg Police Civil Service Commission administered the Lieutenant's Test to interested and eligible officers on Wednesday, October 2<sup>nd</sup>. Walter "Scott" Williams received the highest composite score and will be eligible to fulfill the Lieutenant vacancy.
3. Fire –There will be a Firefighter Swearing-In Ceremony for Mr. John Handschumacher on Monday, October 21<sup>st</sup>, 2013 in Council Chambers at 9:00am.

4. Fire Equipment – Five (5) Pumpers and the Ladder Truck passed the annual pump test on Friday, September 27<sup>th</sup>. The Ladder Truck will also obtain renewal of the Aerial Certification once the ordered valve arrives. This valve has not compromised the service the truck provides, it is a safety check feature on an outrigger that was found defective and was ordered in August.

### **Sanitary Board**

1. WWTP (Waste Water Treatment Plant) – Mandatory Pre-bid Meeting was held on Wednesday, September 25<sup>th</sup> at 10am. There were thirteen (13) Prime Contractors in attendance. The contract period will be six-hundred (600) days for construction.

### **Events**

1. Uptown Trick-or-Treating Event – Wednesday, October 30<sup>th</sup>, 2013 from 5pm to 7pm. Participating businesses open their doors for safe, family friendly Trick-or-Treating. Please be aware Main Street will be closed from 4:30pm to 7:30pm.