



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

October 2, 2014

Submitted by Martin G. Howe

General Updates

1. 2013-2014 Audit – This audit is being conducted by the State Auditor's Office at a cost of \$29,110 for the General Fund and \$6,740 for Sanitary Board. A budget revision will be necessary as this is approximately \$10,000 more than budgeted.
2. BB&T Loan Closing – Thursday, October 9th at 11:00am. This tax exempt loan is in the amount of \$855,000, Council authorized signing by Resolution at September 4th meeting. These funds will be used for the purchase of a Fire Pumper Truck, Diesel Dump Truck, and Bulldozer.
3. Winter Salt Supplies – City Crews completed hauling 300 Tons of Salt from the WVDOH. The Public Works salt storage bin is now at capacity.
4. City Hall Roof Project – The Building commission awarded the bid to Mansuetto & Sons, (Martins Ferry, Ohio) in the amount of \$196,440 on Monday, September 29th. The contract signing and pre-construction meeting will be Tuesday, October 7th at 10:30am.

Economic Development

1. State Office Building Project –
 - a. Empire Builders began demolition of 160-162 Washington Avenue on Thursday, September 25th and substantially completed project within two (2) days after beginning.
 - b. Mascaro Construction Company – presently installing underground electrical service from S. 2nd Street in an Easterly direction through the City Right of Way to the State Office Complex.
2. Chestnut St. Project – Clarksburg Water Board had their bid opening at 10:00am, Thursday, October 2nd. The Water Board received five (5) bids. The apparent low bid is below their project estimate. If awarded the project should begin within the next forty-five 45 days.
3. Conference Center/Hotel – Finalizing Draft of the Redevelopment Plan with the URA. The URA will be having a meeting Tuesday, October 7th to review and give consideration to such Plan.

Police & Fire

- 1) Police –
 - a) The Civil Service Commission had a meeting on Wednesday, October 1st. We will be having an open invitation for interested individuals to take the Physical Ability Test on Saturday, November 8th.
 - b) Anyone whom passes the Physical Ability Test will be provided an application for Clarksburg Police Department to be returned by Monday, November 24th and move on to the written test which will be held on Wednesday, December 3rd.
- 2) Fire –
 - a) All Five (5) Pumper Trucks and Ladder Truck passed the annual Pump Test on Friday, September 19th.
 - b) Received a FOIA request from Local Union 89 (International Association of Fire Fighters) for city employees including: salary, overtime, and compensatory time. This information is being compiled by the Finance Department.