



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

May 2, 2013

Submitted by Martin G. Howe

Follow-up/General Updates

1. 2012-2013 Budget – Revision No. 2 will be provided to Council for approval at the Thursday, May 16th Council Meeting.
2. N. Ohio Ave Road Project – There were 5 contractors whom were present at the meeting interested in bidding on the project. The Sealed bids will be accepted until 2p.m. Thursday, May 9th. The “mandatory” pre-bid meeting was held on Monday, April 22nd at 10a.m. on-site for all interested bidders of the project.
3. Demolition –
 - a. Under New Business is the agreement with Stantec Engineering Firm for services to be provided for approximately 26 structures. It is my recommendation Council authorizes such agreement to be executed.
 - b. City Crews have commenced demolitions. 844 and 845 Milford St. have been completed moving onto 313 Ash Ave tomorrow.
 - c. \$400,000 Demolition Loan – The Urban Renewal Authority will be submitting the proposed debt service plan for the loan requested to be revolved to the WV Housing Development Fund.
4. Sidewalk Program – Applications were made available to the public on Wednesday, May 1st. As of today there have been 38 applications distributed and 3 returned. The approval letters will be sent out to property owners in June and the property owner's may have their contractors begin Monday, July 1st.
5. Waldomore Roof Replacement – This project has been steadily moving forward. The State Historic Preservation Office has been reviewing and approving any necessary changes. The project should be substantially completed within the next four (4) weeks.

Sanitary Board

1. SRF Loan – The Public Service Commission (PSC) has received the filing of our Certificate of Convenience and Necessity for the upgrade of the WWTP and our existing sewer system. A copy of the notice has been mailed to all Sanitary Board satellite customers and a Class II Legal ad will be ran on Wednesday, May 8th.
2. Municipal Separate Storm Sewer Systems (MS4) – Under New Business is the Ordinance for the Storm Water Management and Surface Water Discharge Control. This is an unfunded mandate by the U.S. EPA that is required to be passed by June, 2013. The ordinance will encompass Erosion and Sediment Control, Illicit Discharge Detection and Elimination and Storm Water Management.

Economic Development

1. CVS Pharmacy/Hometown Development – The contractor is anticipating beginning asbestos abatement and demolition phase mid-May and be completed towards mid-June. At this point in time the contractor will move forward into the excavation phase. The total project is estimated to take five (5) to six (6) months to complete.
2. Clarksburg Credit Union Project – Located at S. 4th Street and W. Pike Street is anticipating that the bids will be received by early June. Construction could tentatively begin mid to late June with the bids coming within budget.
3. Merrick Engineering – Located in Business and Technology Park, their expansion project is moving forward. The grading and Erosion and Sediment plans will be submitted to Code Enforcement early next week by the consultant. Upon approval a grading permit will be issued to begin the site preparation phase of the project. In addition, the Storm Water Management Plan will also be submitted for approval.