



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

March 21, 2013

Submitted by Martin G. Howe

Follow-up/General Updates

1. Budget – 2013-2014 Budget was approved by the WV State Auditor's Office.
2. Asphalt Roller – Bid Opening was held on Thursday, March 14th at 2pm.
 - a. There were four (4) bids submitted.
 - b. I recommend Council award the Bid to the second lowest bidder in the amount of \$28,000.00 to Leslie Equipment Company from Fairmont, WV. Bidder Number 1 did not meet one of the required equipment specifications; front and rear vibrating drum.

Economic Development

1. 2013 Streetscape Grant – The Grant Application was submitted on Thursday, March 14th to the Department of Transportation.
 - a. The project area consists of the following area:
 - 1.) South 3rd Street from Washington Avenue to West Main Street.
 - 2.) North side of West Main Street from South 5th Street to South 4th Street.
 - b. The project will consist of sidewalk and curb replacement, existing utility improvements and installation or decorative style street lights and external electrical amenities available for future civic event use. The sidewalks and curbs will be replaced with concrete with added colored brick stamping.
2. Sidewalk Program – The Code Enforcement Office is beginning to put together a proposed timeline to notify the public of the start of the program. We are tentatively scheduling to begin accepting applications throughout the month of May, which would allow for approvals to be granted in June. The property owners would then be eligible to begin sidewalk replacement in July. The applications will again, only be available for pick-up in the Code Office.

Police & Fire

1. Police –
 - a. The Police Civil Service Commission (PCSC) interviewed all nine (9) candidates remaining on the eligibility list.
 - b. The PCSC will meet in the near future to certify the eligibility list. After the list is certified, the candidates will then move onto the Psychological Test. After the list is certified the Police Chief and I will begin interviews to select candidates to hire and enroll in the Police Academy. All paperwork must be submitted by June 14th as the Academy begins July 15th.