



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

June 19, 2014

Submitted by Martin G. Howe

General Updates

1. Sidewalk Infrastructure Improvement Project – The project area consists of West Virginia Ave from N. 16th to N. 17th, a portion of Meigs Ave and Chestnut Street from Locust Ave to Pike Street. We are currently advertising for sealed bids for this contract. There is a non-mandatory pre-bid meeting on Wednesday, June 25th at 10am. The bid opening will be on Wednesday, July 2nd at 2pm. Council will be provided a recommendation of awarding bid at the Wednesday, July 2nd Council meeting.
2. Paving – Upon awarding the bid to Dodd General Contractors in the amount of \$300,726.91 for resurfacing of streets and \$20,031.16 for milling, the Notice of Award was immediately delivered to Dodd. The milling of the streets began Tuesday, June 17th and was completed by Wednesday, June 18th, one day ahead of schedule. City Public Works Crews are now in the process of cleaning and preparing these streets for the resurfacing. We anticipate the paving to be completed by mid to late July.
3. Parking Authority – Had their meeting Wednesday, June 18th to approve the annual budget, totaling approximately \$305,000, as well as the salary/compensation schedule for Parking Authority Employees.

Economic Development

1. Robinson Grand Theatre – WYK Associates Contract – The Phase I Assessment which includes evaluation, documentation, design conceptual plans and cost projections began immediately after the contract was executed. The 3-D imaging scanning of the entire Theatre began Monday, June 16th. We anticipate this to be completed next week.
2. State Office Building – Pre-construction meeting rescheduled for Wednesday, June 25th. We anticipate immediately following the meeting, the Notice to Proceed will be issued to the contractor.

Police & Fire

1. Police Civil Service Commission (PCSC) –
 - a. One candidate on the eligibility list withdrew their name from the list; all six (6) remaining candidates were offered Law Enforcement employment beginning the week of August 18th. The West Virginia State Police Academy begins Tuesday, September 2nd.
 - b. In an effort to begin the process for a new eligibility list, the Commission is tentatively scheduling a meeting for the week of Monday, June 30th.

Events

1. Jazz Stroll – Friday, June 20th 6pm to approximately 9pm.