



# CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF  
CITY MANAGER

## Manager's Report

July 18, 2013

Submitted by Martin G. Howe

### Follow-up/General Updates

1. North Ohio Ave Project – Contractor has completed approximately 500 feet of curb and gutter work on both sides of N. 4<sup>th</sup> St. They have also removed and milled a considerable amount of road surface on the overall project, mainly Ohio Ave.
2. Paving – The bid opening was conducted on Tuesday, July 9<sup>th</sup> at 2pm. There were four (4) bids submitted. The low bid was in the amount of \$273,226.30, submitted by Dodd General Contractors. I recommend Council award the bid to Dodd General Contractors.
3. Demolition – Once the City demolition crew concludes clean-up at Wilkinson Court, they will move to 1710 Pearlman Ave, which is property acquired by the Clarksburg-Harrison Housing Authority.
4. Solid Waste Authority – Tires will be accepted on Saturday, July 21<sup>st</sup> from 8a.m. to 4p.m. at RCB High School.
5. Waldomore (Library) – The roof project has been completed and the final inspection was completed in early July.
6. Planning & Zoning Commission – My re-appointment to this board is Autrice Thomas and Bryan Payne. Their terms have expired on the Board, therefore I recommend they stay on such board with Council's confirmation.
7. West Virginia Ave – (Fiber Optics) Laney Davis Lineworks has communicated with the Code Office that they will begin sidewalk replacement the week of July 22<sup>nd</sup>.

### Economic Development

1. Brownsfield – Administration had a meeting with Northern Brownsfields Assistance Center, Tuesday, June 25<sup>th</sup> to review our past projects and review past funding applications for assessments. In addition, we also discussed possible future projects to continue our partnership and to further our success with developing these types of sites.
2. CVS (Hometown Development) – Foundation was completed and the block work is underway. The plumbing contractors are tentatively scheduled to start this Monday, week of July 22<sup>nd</sup> with underground work and then the following week, the electrical contractors will start on their underground work. The storm piping is to be placed parallel with Marshall St., to hold storm water prior to releasing into storm lines.
3. Clarksburg Car Wash – Located along Rt. 19 S (beside Sheetz), has begun construction and is currently in its site preparation phase.

4. Northside Lofts – Rick Schlicker had a successful Open House and Ribbon Cutting on Wednesday, July 17<sup>th</sup>, debuting the first of his renovated apartments. Mr. Schlicker has positively renovated a warehouse structure into revenue generating housing for a niche target market.
5. Dollar Tree – Adamston Commons location – The Ribbon Cutting Ceremony on Saturday, July 20<sup>th</sup> at 9a.m.

## **Police & Fire**

1. Police – We sent four (4) candidates to the State Police Academy on Monday, July 15<sup>th</sup>. One (1) candidate has withdrawn; he is no longer employed by the City.
2. Eligibility List – The Civil Service had a meeting on Friday, June 24<sup>th</sup> to begin the new hire process. The City will be accepting applications beginning Monday, July 1<sup>st</sup> through Friday, September 27<sup>th</sup>.
3. Freedom of Information Act (FOIA) – Received a FOIA request from Goddard & Wagoner requesting a copy of the Police Department Blotter which catalogs citations from May 1, 2013 through June 18, 2013. The information was gathered and made available on Wednesday, July 3<sup>rd</sup>. The requesting party failed to show up to review the sought documents.